No. IITH/40/R/2022/RTI/MS, dt.20.10.2022

Furnishing of Information under RTI Act.

1	Application No. & Date	:	IITHY/R/E/22/00115 dated.28.09.2022
2	Name of the Applicant	:	
3	Date of Receipt of Application	:	28.09.2022

4	**Information Sought**	**Information given and details of documents, if any, furnished.**
	1. Provide the total number of approved/ sanctioned posts for Assistant Registrar and Deputy registrar at your institute. The information may either be shared as a hard copy or soft copy at ravimech48@gmail.com.	Sanctioned strength: 1. Deputy Registrar- 7 2. Assistant Registrar-14
	2. Provide the status of vacant posts as of today. The information may either be shared as a hard copy or soft copy at ravimech48@gmail.com.	Vacant posts: 1. Deputy Registrar- Nil 2. Assistant Registrar-2
	3. Provide the advertisement copies for the posts of Assistant Registrar and Deputy Registrar advertised in the last 15 years along with the eligibility criteria for the same. The information may either be shared as a hard copy or soft copy at ravimech48@gmail.com.	The related advertisements are provided. 1. NF2-Annexure I 2. NF4-Annexure II 3. NF-6 Annexure III. 4. NF-7 - Annexure IV 5. NF- 8 - Annexure V 6. NF-10- Annexure VI 7. NF-11- Annexure VII 8. NF-12 - Annexure VIII
	4. Provide copies of the question papers for the examination conducted for the post of Assistant Registrar and Deputy registrar in the past 15 years by your institute. The information may either be shared as a hard copy or soft copy at ravimech48@gmail.com.	As per the records, the selections for the Assistant Registrar & Deputy Registrar posts were done through Interviews alone. Hence, the information as requested does not exist.
	5. Provide the grade pays associated with the technical officer, scientific officer, Assistant Registrar, and Deputy registrar along with the time details for their carrier progression (increment in grade pay). The information may either be shared as a hard copy or soft copy atravimech48@gmail.com.	The details related to pay levels as well as career progression of the said posts (the post of scientific officer does not exist in the Institute) are available under the Recruitment and Promotion rules of the Institute and the same is available under the following link: https://iith.ac.in/assets/files/pdf/IITH-Recruitment-and-Promotion-Rules-2021.pdf

If you are not satisfied with the information provided, you may file an appeal with the following authority within 30 days:	
The Appeal, if any, should be addressed to:	Cmde M Nambiar, Ph.D. (Retd) Registrar & First Appellate Authority, IIT Hyderabad, Kandi, Sangareddy-502284 E-mail: registrar@iith.ac.in ; Tele: 040 2301 6055

Note: All the annexures are sent to registered mail ID.

Sd/-
(एम बद्रीनाथ)
(M Badrinath)
Joint Registrar & CPIO
Email: jr.cpio@iith.ac.in
Tele: 040 2301 6058

To,

Indian Institute of Technology Hyderabad
Ordnance Factory Estate
Yeddumailaram 502205
Advertisement No.IITH/2012/Rec/NF/2.

Applications on the prescribed form are invited from the Indian Nationals for the following posts on regular basis:

Post No.	Name of the post	Pay Band and Grade Pay	Number of vacancies				
			SC	ST	OBC	UR	Total
1	Librarian	PB 4 – Rs.10000	-	-	-	01	01
2	Assistant Librarian	PB 3 – Rs.6000	-	-	-	01	01
3*	Medical Officer	PB 3 – Rs.5400	-	-	-	01	01
4	Technical Superintendent	PB 2 – Rs.4600	01	-	02	05	08
5	Senior Physical Training Instructor	PB 2 – Rs.4600	-	-	-	02	02
6	Physical Training Instructor	PB 2 – Rs.4200	-	-	-	02	02
7	Junior Technician	PB 1 – Rs.2000	03	01	05	13	22
8	Assistant Registrar (Administration)	PB 3 – Rs.5400	-	-	-	01	01
9	Assistant Registrar (Purchase)	PB 3 – Rs.5400	-	-	-	01	01
10	Executive Assistant	PB 2 – Rs.4200	02	01	03	09	15
11	Stenographer	PB 1 – Rs.2400	-	-	-	02	02
12	Junior Accountant	PB 1 – Rs.2400	-	-	01	01	02
13	Junior Laboratory Assistant	PB 1 – Rs.2000	-	-	-	03	03
14	Junior Attendant	PB 1 – Rs.1800	01	-	02	02	05

*The post of Medical Officer also carries Non-Practicing Allowance (NPA).

Abbreviations:

SC – Scheduled Caste	**ST** – Scheduled Tribe	**OBC** – Other Backward Caste	**UR** - Unreserved

Age limit:

For Post No.1: 55 years i.e. candidates should be born on or after April 27, 1957.

All other posts: 50 years i.e. candidates should be born on or after April 27, 1962.

Relaxation in age will be admissible, against reserved posts only, as per Govt. of India guidelines.

Essential and desirable qualifications for the posts are as follows:

Post No.1 – Librarian:

Essential: Master Degree in Library Science/Information Science/ Documentation with minimum 55% marks or its equivalent grade and a consistently good academic record. One year specialization in an area of information technology / archives and manuscript keeping. Master's Degree in an area of thrust in the institution; and at least 10 experience as Deputy Librarian in an Institute Library or 15 years of experience as College Librarian.

Desirable: M Phil/Ph D in Library Science/Information Science/Documentation/ Archives and Manuscript keeping. Evidence of innovative library service and organization of published work is desirable.

Post No.2 - **Assistant Librarian:**

Essential: Master's degree in Library Science/ Information Science/ Documentation or an equivalent professional degree with at least 55% marks or its equivalent grade of B in the UGC seven point scales plus a consistently good academic record. At least 7 years experience in a responsible capacity in an Institute level Library. Candidates should be familiar with usage of library software and have experience in library computerization.

Desirable: The candidate should be well conversant with various activities of an Academic Library, such as procurement and processing of books and periodicals, supervision of special collections, maintenance of Library materials, reprography, binding unit etc., and providing assistance to general library administration.

Post No.3 - Medical Officer:

Essential: M.B.B.S degree from recognized university.

Desirable: Candidates should have minimum of 6 years experience after completing Internship out of which a minimum of 2-3 years' experience in an established hospital / health center / dispensary, attached to institutions / public sector units. The Candidates should be in possession of Permanent Registration Number.

Post No.4 - Technical Superintendent:

Area	No. of posts & Reservation	Essential Qualification
Chemistry	01 - UR	M Sc with 2 years experience in instrumentation lab/wet lab. **Desirable:** Diploma of 3 years duration in Chemical Analysis and Instrumentation.
Chemical Engineering	01 - SC	Essential: BE/B Tech in Chemical Engineering with 2 years experience.
Civil Engineering	01 - OBC	BE/B Tech in Civil Engineering with 2 years experience OR Diploma of 3 years duration in Civil Engineering with 5 years experience.
Computer Science	01 - UR	BE/B Tech/MCA with 2 years experience as a Systems and Network Administrator OR Diploma of 3 years duration in Computer Science/IT/Electronics with 5 years experience as a Systems and Network Administrator. In addition, the candidate must possess CCNA Certification and Linux/Unix/Solaris System Administration Certificate from LPI/Red Hat/Sun/Oracle.
Electronics	01 - UR	BE/B Tech in Electronics/Electrical/Instrumentation/ Communications Engineering with 2 years experience OR Diploma of 3 years duration in Electronics/Electrical/ Instrumentation/Communications Engineering with 2 years experience.
Material Science	01 - UR	BE/B Tech in Metallurgy/Electrical/Mechanical with 2 years relevant experience OR Diploma of 3 years duration in Metallurgy/ Electrical/Mechanical with 5 years relevant experience.
Mechanical Engineering	01 - UR	BE/B Tech in Mechanical Engineering with 2 years experience OR Diploma of 3 years duration in Mechanical Engineering with 5 years experience.
Physics	01 - OBC	BE/B Tech in Electrical/Electronics/ECE with 2 years experience OR Diploma of 3 years duration in Electrical/ Electronics/ECE with 5 years experience.

Post No.5 - Senior Physical Training Instructor:

Essential: Master's Degree in Physical Education with three years relevant experience or Bachelor's Degree in Physical Education with 7 years of relevant experience.

Post No.6 - Physical Training Instructor:

Essential: Master's Degree in Physical Education with one year relevant experience or Bachelor's Degree in Physical Education with 3 years of relevant experience.

Post No.7 - Junior Technician:

Area	No. of posts & Reservation		Area	No. of posts & Reservation
Biomedical - Biotechnology	02 (OBC – 01, UR – 01)		Computer Science	03 (ST – 01, UR – 02)
Chemistry	02 (OBC – 01, UR – 01)		Electrical	03 (SC – 01, UR – 02)
Chemical Engg.	03 (OBC – 01, UR – 02)		Material Science	02 (OBC – 01, UR – 01)
Civil Engg.	02 (SC – 01, UR – 01)		Mechanical Engg.	03 (SC – 01, UR – 02)
Physics	02 (OBC – 01, UR – 01)			

Essential: Bachelor's degree or Diploma of three years duration in relevant area. Knowledge of computer applications.

Post No.8 - Assistant Registrar (Administration)

Essential: A post-graduate degree with at least 55% marks or its equivalent grade 8 years experience in the pay scale of Rs.6500-200-10500 (pre-revised) or its equivalent in the area of administration in Government education/ research/institutes or in a commercial organization of national standing.

Desirable: Familiarity with academic working procedures in a higher technological/educational and Government of India Rules, such as FR, SR, GFR code, and Civil service regulations. Knowledge of computer applications.

Post No.9 - Assistant Registrar (Purchase)

Essential: A post-graduate degree with at least 55% marks or its equivalent grade with 8 years experience in the pay scale of Rs.6500-200-10500 (pre-revised) or its equivalent in the area of stores and purchase in Government education/ research/institutes or in a commercial organization of national standing.

Desirable: Familiarity with stores and purchase procedures in a higher technological/educational and Government of India Rules. Knowledge of computer applications.

Post No.10 - Executive Assistant

Essential: Bachelor degree, knowledge of computer application, and knowledge of establishment and administration OR 3 years full time Diploma in Computer Application with Stenography and knowledge of establishment and administration.

Post No.11 – Stenographer

Essential: Bachelor's degree with minimum speed of 80 words per minute in English shorthand and 30 words per minute in English typewriting; and working knowledge of computers.

Post No.12 - Junior Accountant

Essential: B.Com degree with 2 years relevant experience and knowledge of accounting software.

Desirable: Preference will be given to the candidates having (i) M.Com degree and/or (ii) additional relevant experience.

Post No.13 – Junior Laboratory Assistant (Physics – 01, Chemistry – 01)

Essential: B Sc in Physics/Chemistry.

Post No.14 - Junior Attendant

Essential: 10th Standard Pass with 1 year of relevant training in relevant trade.

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General Instructions to Candidates

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1. For appointments, preference will be given to Physically Handicapped candidate(s), even where the reservation is not marked and suitable PH candidates are available.

2. The OBCs are required to attach the Caste Certificate in the format as prescribed by the Government of India. The Institute follows the Central List in case of SC, ST, and OBC.

3. Candidates applying for more than one post must use separate Application Form for each post (along with required demand draft in original) and send them in separate cover super-scribed with the name of the post applied for.

4. Persons serving in Government/Semi-Government/PSU should send their applications either THROUGH PROPER CHANNEL or should furnish a NO OBJECTION CERTIFICATE at the time of interview. They may send an advance copy along with DEMAND DRAFT in original.

5. The Institute reserves the right to relax any of the qualifications and/or experience in exceptional cases of meritorious candidates. Higher initial basic pay may be given to exceptionally qualified and deserving candidate(s).

6. The Institute reserves its right to place a reasonable limit on the total number of candidates to be called for test or interview. Fulfillment of qualifications per-se does not entitle a candidate to be called for test or interview. The Institute reserves the right not to fill up all advertised posts, cancel the advertisement in whole or in part without assigning any reason and its decision in this regard shall be final.

7. The selection process will generally consist of written/trade test and/or interview. No TA will be paid for appearing for Written Test. However, the candidates called for interview will be paid AC Three Tier rail fare for S. No. 1-5, 2nd Class Sleeper rail fare for posts at S. No. 6-11 for to and fro journey by the shortest route.

8. **Application Fee:** Applications should be accompanied with a non-refundable demand draft of Rs.100 for all the posts drawn in favour of "IIT Hyderabad" payable at State Band of India, Kandi. The issuing date of Demand Draft should be within the duration of Advertisement. Demand Draft will not be refunded or re-adjusted under any circumstances. No other mode of payment will be accepted; any applications will be rejected forthright and the payment made shall stand forfeited. SC, ST and Physically Handicapped candidates are not required to submit the Demand Draft.

9. Incomplete applications, applications without relevant supporting enclosures, applications without prescribed Demand Draft or applications not on prescribed form will be out rightly rejected. Institute will not be responsible for any postal delay. Interim correspondence will not be entertained and replied to.

10. Prescribed application form can be downloaded, **free of cost**, from the Institute's website: http://www.iith.ac.in

11. Last date for receipt of applications: Application completed in all respect must reach the Institute on or before **April 27, 2012.**

12. The address for all correspondence in connection with this advertisement is:

> **The Registrar**
> **Indian Institute of Technology Hyderabad**
> **Ordinance Factory Estate**
> <u>**YEDDUMAILARAM 502 205**</u>
> **Medak District**
> **Andhra Pradesh**

Only REGISTERED/SPEED POST LETTERS sent through India Post Service reach the above address. Courier Service is NOT available at Yeddumailaram.

Indian Institute of Technology Hyderabad
Ordnance Factory Estate
Yeddumailaram 502205
Advertisement No.IITH/2013/Rec/NF/4.

Applications in the prescribed form are invited from the Indian Nationals for the following posts on regular basis:

Post No.	Name of the post	Pay Band and Grade Pay	Number of vacancies				
			SC	ST	OBC	UR	Total
01	Librarian	PB 4 – Rs.10000	-	-	-	01	01
02	Technical Officer	PB 3 – Rs.6600	-	-	-	01	01
03	Technical Superintendent	PB 3 – Rs.4600	04	01	05	11	21
04	Network/System Administrator	PB 3 – Rs.6600	-	-	-	02	02
05	Sports Officer	PB 3 – Rs.6600	-	-	01	03	04
06	Medical Officer *	PB 3 – Rs.5400	-	-	-	01	01
07	Psychological Counsellor	PB 3 – Rs.4600	-	-	-	02	02
08	Chief Security Officer	PB 3 – Rs.7600	-	-	-	01	01
09	Deputy Registrar	PB 3 – Rs.7600	-	-	01	03	04
10	Assistant Registrar	PB 3 – Rs.5400	-	-	01	03	04
11	Executive Assistant	PB 2 – Rs.4200	01	-	03	05	09
12	Junior Engineer (Civil)	PB 3 – Rs.4200	-	-	-	03	03
13	Junior Engineer (Electrical)	PB 3 – Rs.4200	-	-	-	03	03
14	Junior Technician	PB 1 - Rs.2000	02	-	03	04	09
15	Junior Accountant	PB 2 – Rs.2400	01	-	01	03	05
16	Junior Assistant	PB 1 – Rs.2000	01	-	02	04	07
17	Junior Attendant	PB 1 – Rs.1800	01	-	-	04	05

* Post of Medical Officer carries Non Practicing Allowance (NPA).

Abbreviations:

SC – Scheduled Caste	**ST** – Scheduled Tribe	**OBC** – Other Backward Classes	**UR** – Unreserved

Age limit:	**50 (fifty) years for posts No. 01 through 11 - candidates should be born on or after March 14, 1964.**
Age limit:	**Age limit: 40 (forty) years for posts No.12 through 17- candidates should be born on or after March 14, 1974.**

Relaxations for SC/ST/OBC/Persons with Disabilities/Ex-Servicemen will be admissible as per Govt. of India guidelines.

Areas, qualifications, experience, etc. for post No.03, 09, 10, and 14:

Post No.03 - Technical Superintendent:

Area	No. of posts & Reservation	Essential and Desirable Qualification
Biomedical Engineering	01 - UR	**Essential:** BE/B Tech in Electrical/Instrumentation/ Biomedical with 2 years relevant experience with biomedical equipments and Instruments **OR** M Tech in Instrumentation/ Biomedical Engineering.
Bio-technology	01 - UR	**Essential:** B Tech/BE in Biotechnology with two years' experience in Biotechnology **OR** M Sc in Biotechnology with two year experience in Biotechnology.
Chemistry	01 – OBC 01 - UR	**Essential:** M Sc with 2 years' experience in instrumentation lab/wet lab. **Desirable:** Diploma of 3 years duration in Chemical Analysis and Instrumentation.
Chemical Engineering	01 – SC 01 – OBC 01 - UR	**Essential:** BE/B Tech in Chemical Engineering with 2 years of relevant experience **OR** Diploma of 3 years duration in Chemical Engineering with 5 years of relevant experience.

Civil Engineering	01 – SC 01 - OBC 02 – UR	**Essential:** BE/B Tech in Civil Engineering with 2 years' experience **OR** Diploma of 3 years duration in Civil Engineering with 5 years' experience.
Electronics	01 - SC 01 - OBC	**Essential:** M Tech/ME in Nanolectronic/Microelectronic/ VLSI/Embedded Systems **OR** BE/B Tech in Electronics/ Electrical/Instrumentation/Communications Engineering with 2 years' experience **OR** Diploma of 3 years duration in Electronics/Electrical/Instrumentation/ Communications Engineering with 2 years' experience.
Material Science – MSE-I	01 - ST	**Essential:** BE/B Tech in Electrical/Mechanical with 2 years relevant experience OR Diploma of 3 years duration in Electrical/Mechanical with 5 years relevant experience. **Desirable:** Experience in working and maintenance of one or more sophisticated electrical and mechanical equipment.
Material Science – MSE-2	02 - UR	**Essential:** BE/B Tech in Metallurgy/Materials Science & Engineering with 2 years relevant experience, **OR** Diploma of 3 years duration in Metallurgy/Materials Science & Engineering with 5 years relevant experience. **Desirable:** Experience in working and maintenance of one or more sophisticated characterization equipment.
Mechanical Engineering	01 – SC 01 - OBC 01 - UR	**Essential:** Diploma of three years duration in Mechanical/ Manufacturing/ Automobile/Production or equivalent with 5 years relevant experience, **OR** B Tech/BE in Mechanical/ Production/Manufacturing/Automobile/ Aero-space or equivalent with 3 years relevant experience. **Desirable:** Experience with one or more of the following: a) Operation of conventional and advanced machines, b) FEM or CFD Softwares, c) Thermal engineering labs, or d) Material testing. Exposure to one or more of the following will be an added advantage: a) Tool room, b) Measuring instruments, c) Installation and commissioning of instruments, or d) Store keeping.
Physics	02 - UR	**Essential:** M Sc in Physics/Electronics/Applied Physics/ Photonics with 2 years' experience **OR** BE/BTech in Electrical/Electronics/ECE/Instrumentation/ Engineering Physics with 2 years' experience **OR** Diploma of 3 years duration in Electrical/ Electronics/ECE/Instrumentation with 5 years' experience. **Desirable:** Experience in Physics/Instrumentation/ Electronics Lab.

Post No.09 – Deputy Registrar:

Area	No. of posts & Reservation	**Essential: a)** Post-graduate Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale, **b) Experience** in the relevant area in Government of India/Central Autonomous Bodies as: 1) Assistant Registrar for 5 years, **OR** 2) Section Officer or equivalent for 8 years in pre-revised and/or revised pay scale. **Desirable:** Familiarity with academic working procedures in a higher technological/educational institutions, and Government of India Rules, such as FR, SR, GFR, CPWD procedure for works, etc., and knowledge of computer applications.
Internal Audit	01 - UR	
Academics	01 - UR	
Administration	01 - OBC 01 - UR	

Post No.10 – Assistant Registrar:

Area	No. of posts & Reservation	**Essential: a)** Post-graduate degree with at least 55% marks or its equivalent grade. b**)** 3 years' experience in the relevant area in Government of India/Central Autonomous Bodies in the pay scale of Rs.6500-200-10500 (pre-revised) or its equivalent. **Desirable:** Familiarity with academic working procedures in a higher technological/educational institutions, and Government of India Rules, such as FR, SR, GFR, CPWD procedure for works, etc., and knowledge of computer applications.
Administration	01 - OBC 01 - UR	
Accounts	01 - UR	
Purchase	01 - UR	

Post No.14 - Junior Technician:

Area	No. of posts & Reservation	Essential and Desirable Qualification
Chemistry	01 - SC	**a)** Bachelor's degree in Science **OR** Diploma of three years duration in the relevant area with 3 years' experience.
Chemical Engineering	01 - OBC 02 - UR	**a)** BE/B Tech in Chemical Engineering **OR** Diploma of 3 years duration in Chemical Engineering with 2 years' experience.
Civil Engineering	01 - SC	**a)** Bachelor's degree **OR** Diploma of three years duration in the relevant area with 2 years' experience.
Material Science	01 – OBC 01 – UR	**Essential**: BE/B Tech in Metallurgy/Materials Science & Engineering/Electrical/Mechanical, **OR** Diploma of 3 years duration with 3 years' experience in Metallurgy/Materials Science & Engineering/Electrical/Mechanical.
Central Workshop	01 – UR 01 - OBC	**Essential**: Diploma of 3 years duration in Mechanical/ Automobile/Production or equivalent with 3 years' relevant experience **OR** ITI in Turning/Machinist/ Welding with 5 years' relevant experience. **Desirable: a)** Exposure to Pneumatic/Fiber Reinforced Plastic Manufacturing/Mechanical testing/Injection moulding.

Qualifications, experience, knowledge, etc. for other posts:

Post No.01 – Librarian:
Essential: a) Master degree in Library Science/Information Science/ Documentation with minimum 55 % marks or its equivalent grade and a consistently good academic record, **b)** One year specialization in an area of information technology/archives and manuscript keeping, **c)** Master's degree in an area of thrust in the Institution, and **d)** at least ten years' experience as a Deputy Librarian in an Institute Library OR 15 years' experience as College Librarian.

Desirable: a) M Phil/Ph D in Library Science/Information of Science/Documentation/ Archives and manuscript keeping, and **b)** Evidence of innovative Library science and Organization of published work.

Post No.02 – Technical Officer:
Essential: BE/B Tech in Mechanical/Production/Manufacturing/Automobile or equivalent with 10 years relevant experience, **OR** Diploma in Mechanical/Automobile/Production or equivalent with 20 years relevant experience.

Desirable: a) Experience with maintenance and operation of conventional and advanced machines, **b)** Exposure to automated machines/CNC, and **c)** development and commissioning of experimental set ups/test rigs will be an added advantage.

Post No.04 – Network/System Administrator:
Essential: a) BE/B Tech/MCA with 4 years' experience as a Systems and Network Administrator **OR** Diploma of 3 years duration in Computer Science/IT/Electronics with 7 years' experience as a Systems and Network Administrator, and **b)** CCNA Certification or Windows/Linux/Unix/Solaris System Administration Certificate from LPI/Red Hat/Oracle/Windows.

Post No.05 – Sports Officer:
Essential: a) Graduate in Physical Education from a recognised Institute/University with at least 55% of marks; **b)** Master of Physical Education from a recognised Institute/University with at least 55% of the Marks having specialized in one of the following - Athletics, Shuttle Badminton, Basketball, Volleyball, Tennis, Table Tennis, Weight lifting, or Swimming (with a sound coaching knowledge of Water Polo); **c)** M Phil in Physical Education with at least 55% of marks from a recognised Institute/University; **d)** The Candidate should have represented a University/State/ National Championship in his/her respective Sport; and **e)** Candidates should have full time coaching/ teaching experience of a minimum of 8 years at college and or university level.

Post No.06 – Medical Officer:
Essential: a) MBBS degree from a recognised Institute/University with 6 years' experience **OR** MBBS with two years specialization in any area with 3 years' experience after the specialization, **b)** Experience should be after completing internship out of which a minimum of three years should be in an established hospital/health center/Dispensary, attached to institutions of repute/Public Sector Units, and **c)** possess Permanent Registration Number.

Post No.07 – Psychological Counsellor: **Essential: a)** Post-graduate degree in Psychology, and **b)** 2 years' experience in counselling as a clinical psychologist in a medical or academic institution of repute.   **Desirable: a)** M Phil and/or PhD preferred. b) Experience in counseling young adults living in a residential campus of an academic institution of repute.
Post No.08 – Chief Security Officer: **Essential: a)** Bachelor's degree or equivalent from a recognised University; **b)** 8 years' experience as a Commissioned Officer in Indian Army/Navy/Air-force; **OR** 5 years' experience as an Officer not below the rank of Deputy SP, Deputy Commandant in Indian Police/Para Military Forces; **OR** 2 years' experience as Commandant in the Grade Pay of Rs.7600 in Indian Police/Para Military Forces; **OR** 8 years' experience as Security Officer in Grade Pay Rs.4200 or above in an Autonomous Body or equivalent in a PSU.
Post No.11 – Executive Assistant: **Essential: a)** Bachelor's degree **OR** 3 years full time Diploma in Computer Application **OR** 3 years full time Diploma in Commercial and Computers Practice (DCCP), **b)** Knowledge of computer applications, and **c)** Knowledge of establishment and administration.
Post No.12 – Junior Engineer (Civil):   **Essential:** Degree in Civil Engineering with 3 years' experience **OR** Diploma of 3 years duration in Civil Engineering with 5 years' experience.
Post No.13 – Junior Engineer (Electrical):   **Essential:** Degree in Electrical Engineering with 3 years' experience **OR** Diploma of 3 years duration in Electrical Engineering with 5 years' experience.
Post No.15 – Junior Accountant: **Essential**: **a)** B Com degree, **b)** 2 years' relevant experience, and **c)** Knowledge of accounting software.
Post No.16 – Junior Assistant: **Essential**: **a)** Graduate degree and **b)** knowledge of computer applications.   **Desirable:** At least 2 years relevant experience in handling accounts, audit, purchase, import and/or establishment matters.
Post No.17 – Junior Attendant: **Essential: a)** 10th Standard Pass and **b)** 1 year experience as attendant or helper.

For appointments, preference will be given to 'Persons with Disabilities' (PWD), even where the reservation is not marked and suitable PWD candidates are available.

For Persons with Disabilities (PWD):

Post No.	Name of the post	Categories of Disabled suitable for jobs	Physical requirements
01	Librarian	OL, OA, HH.	B, F, H, L, PP, S, SE, ST, W.
02	Technical Officer	OL.	B, F, H, KC, L, PP, S, SE, ST, W.
03	Technical Superintendent: **For all the Areas.**	OA, OL	B, F, H, KC, L, PP, S, SE, ST, W.
04	Network/System Administrator	OL, HH.	B, F, H, KC, L, PP, S, SE, ST, W.
06	Medical Officer	OA, OL.	B, F, H, L, S, SE, ST, W.
07	Psychological Counsellor	OA, OL, BL.	F, H, S, SE.
08	Chief Security Officer	OL.	F, H, L, S, SE, ST, W.
09	Deputy Registrar	OL, BL, OA, OAL, LV, HH.	F, H, L, S, SE, ST, W.
10	Assistant Registrar	OA, OAL, LV, HH.	F, H, L, S, SE, ST, W.
11	Executive Assistant	OL, OA, BL, HH, B, LV.	F, H, L, S, SE, ST, W.
12	Junior Engineer (Civil)	OL, OA, HH.	B, F, H, KC, L, PP, S, SE, ST, W.
13	Junior Engineer (Electrical)	OL, HH.	B, F, H, KC, L, PP, S, SE, ST, W.
14	Junior Technician: **For all the Areas.**	OA, OL, BL, HH.	B, F, H, KC, L, PP, S, SE, ST, W.
15	Junior Accountant	OL, OA, OAL, BL, HH.	F, H, L, S, SE, ST, W.
16	Junior Assistant	OL, OA, OAL, BL, B, LV, HH.	F, H, L, S, SE, ST, W.
17	Junior Attendant	OL, OA, HH, LV.	B, F, H, L, PP, S, SE, ST, W.

Abbreviations:

OL – one leg.	**BL –** both legs.	**OA –** one arm.	**OAL –** one arm and one leg.
B – blind.	**LV –** low vision.	**HH –** hearing handicapped.	

Physical requirements: Work is performed by-

B – Bending.	**PP** – Pulling and pushing.
F – Manipulating with fingers.	**S** – Sitting on bench or chair.
H – Hearing/speaking.	**SE** – Seeing.
KC – Kneeling and crouching.	**ST** – Standing.
L – Lifting.	**W** – Walking.

Please visit www.iith.ac.in for detailed instructions.

1. Candidates should satisfy themselves, before applying, that they possess at least the minimum essential qualifications, knowledge, experience, laid down in the advertisement.

2. Certificate in support of knowledge and experience should be in proper format i.e. should be on the organisation's letterhead; bear the date of issue; specific period of work; specific nature of work; salary drawn with pay scale and grade pay, if any; name and designation of the issuing authority along with signature.

3. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of offer of appointment, the Institute reserves the right to withdraw/cancel/modify any communication made to the candidates.

4. Applications received after the last date, incomplete/invalid in any respect stand automatically rejected.

5. Application that is incomplete/invalid, not in prescribed format, without photograph, without prescribed application fee, or unsigned stands automatically rejected.

6. Institute will not be responsible for any postal delay. Interim correspondence will not be entertained and replied to. Further, any fresh paper/enclosures after the last date for receipt of applications will not be entertained.

7. Prescribed application form can be downloaded, **free of cost**, from the Institute's website: http://www.iith.ac.in.

8. **Last date for receipt of applications:** Application, completed in all respects, must reach the Institute on or before March 14, 2014**.**

9. The envelope should be superscribed with the name of the post applied for and area where applicable.

10. The address for forwarding the application is:

The Registrar
Indian Institute of Technology Hyderabad
Ordnance Factory Estate
YEDDUMAILARAM 502 205
Medak District
Andhra Pradesh.

Only REGISTERED/SPEED POST LETTERS sent through India Post Service reach the above address. Courier Service is NOT available at Yeddumailaram.
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Indian Institute of Technology Hyderabad
KANDI 502285, Sangareddy District, Telangana.

Advertisement No.IITH/2017/Rec/NF/6

1. Applications on the prescribed form are invited from Indian Nationals for the following posts:

Post No.	Name of the post	Pay Band & Grade Pay	SC	ST	OBC	UR	Total
1	Network/Systems Administrator	PB 3 - 7600	0	0	0	2	2
2	Deputy Registrar	PB 3 - 7600	0	0	1	1	2
3	Executive Engineer (Electrical)	PB 3 - 6600	0	0	0	1	1
4	Network/Systems Administrator	PB 3 - 6600	0	0	0	2	2
5	Sports Officer	PB 3 - 6600	0	0	0	2	2
6	Security Officer	PB 3 - 6600	0	0	0	1	1
7	Technical Officer Gr II	PB 3 - 6600	0	0	0	1	1
8	Medical Officer II	PB 3 - 6600	0	0	0	1	1
9	Medical Officer I	PB 3 - 5400	0	0	0	2	2
10	Assistant Registrar	PB 3 - 5400	0	0	1	3	4
11	Section officer	PB 2- 4800	0	0	0	3	3
12	Assistant Engineer (Electrical)	PB 2- 4800	0	0	0	2	2
13	Junior Engineer (Civil)	PB 2 - 4200	1	0	1	1	3
14	Junior Engineer (Electrical)	PB 2 - 4200	0	0	0	1	1
15	Senior Library Information Assistant	PB 2 - 4200	0	0	0	1	1
16	Executive Assistant	PB 2 - 4200	3	2	3	10	18
17	Junior Hindi Translator	PB 2 - 4200	0	0	0	1	1
18	Assistant	PB 1- 2800	0	0	0	2	2
19	Junior Accountant	PB 1 - 2400	0	0	2	2	4
20	Junior Assistant	PB 1 - 2000	1	1	1	4	7
21	Junior Technician *	PB 1 - 2000	4	3	6	10	23
22	Multi Skill Assistant 1 *	PB 1 - 1800	1	0	2	5	8
23	Technical Superintendent *	PB 2- 4800	4	1	4	14	23

* Post No.21, Post No.22, and Post No.23 contain posts in different areas as specified in Table 1, Table 2, and Table 3 respectively under Column 6 'Post, area, category, qualifications, experience, knowledge, etc. for the posts'.

Abbreviations:

SC – Scheduled Caste	**ST** – Scheduled Tribe	**OBC** – Other Backward Classes	**UR** – Unreserved

2. Reservation for 'Persons with Disabilities' with minimum 40% disability: Preference will be given to 'Persons with Disabilities' (PWD) with minimum 40% disability, even where the reservation is not marked and suitable PWD candidates are available.

Post No. to 11 to 17	One post is reserved for VH or HH.
Post No. to 18 to 22	One post is reserved for VH or HH.

3.	**Age limit**	**Post No.**	**Age limit**	**Candidate should be born on or after**
		1 to 10	**55 years**	**22.11.1962**
		11 to 17 and 23	**50 years**	**22.11.1967**
		18 to 22	**45 years**	**22.11.1972**

4.	Relaxation in age limit	Category	Age relaxation
		SC/ST	5 years against reserved posts only.
		OBC	3 years against reserved posts only.
		PWD with minimum 40% disability	15 years for SC/ST, 13 years for OBC, and 10 years for others against all the posts identified suitable for the relevant category of disability; subject to maximum age not exceeding 56 years on the last date for receipt of applications.
		Ex-servicemen	As per Government of India norms.

5. For Persons with Disabilities (PWD) with minimum 40% disability:

Post No.	Name of the post	Categories of Disabled suitable for jobs	Physical requirements
1 4	Network/Systems Administrator Network/Systems Administrator	OL, HH.	BN, CL, MF, H, L, PP, S, SE, ST, W.
2	Deputy Registrar	OL, BL, OA, OAL, LV, HH, B.	MF, H, L, S, SE, ST, W.
3 12 14	Executive Engineer (Electrical) Assistant Engineer (Electrical) Junior Engineer (Electrical)	OL, HH.	BN, CL, MF, KC, L, PP, RW, S, SE, ST, W
6	Security Officer	OL	H, RW
7	Technical Officer Gr II	OL, HH.	BN, C, CL, MF, H, KC, L, PP, RW, S, SE, ST, W.
8	Medical Officer II	OA, OL.	BN, MF, H, L, S, SE, ST, W.
9	Medical Officer I	OA, OL.	BN, MF, H, L, S, SE, ST, W.
10	Assistant Registrar	OL, BL, OA, OAL, LV, HH, B.	MF, H, L, S, SE, ST, W.
11	Section Officer	OL, OA, BL, HH	S, ST, BN, MF, RW, SE, HC
13	Junior Engineer (Civil)	OL, OA, HH.	BN, CL, MF, KC, L, PP, RW, S, SE, ST, W
15	Senior Library Information Assistant	OA,OL,HH	S,BN,SE,RW,MF
16	Executive Assistant	OL, OA, BL, HH, B, LV, OLA, BLOA.	MF, H, L, S, SE, ST, W.
17	Junior Hindi Translator	OA, OL, OAL, BL, B, LV, HH	S, SE, RW
18	Assistant	OL, OA, BL, HH, B, LV, OLA, BLOA.	MF, H, L, S, SE, ST, W.
19	Junior Accountant	OL, OA, OAL, BL, HH.	MF, H, L, S, SE, ST, W.
20	Junior Assistant	OL, OA, OAL, BL, B, LV, HH.	MF, H, L, S, SE, ST, W.
21	Junior Technician	OA, OL, BL, HH.	BN, MF, H, KC, L, PP, S, SE, ST, W.
22	Multi Skill Assistant 1	OL, OA, HH, LV.	BN, MF, H, L, PP, S, SE, ST, W.
23	Technical Superintendent	OA.OL	BN, CL, CRL, MF, H, KC, L, PP, S, SE, ST, W.

Abbreviations:

OL – one leg.	**BL –** both legs.	**OA –** one arm.	**BLOA –** Both legs and one arm.

OAL – one arm and one leg.	**B –** Blind.	**LV –** low vision.	**HH –** hearing impaired.

Physical requirements: Work is performed by:

BN – Bending.	**H** – Hearing.	**RW –** Reading and Writing.
C – Communication.	**JU** – Jumping.	**S** – Sitting.
CL – Climbing.	**KC** – Kneeling and crouching.	**SE** – Seeing.
CRL – Crawling.	**L** – Lifting.	**ST** – Standing.
MF – Manipulating with fingers.	**PP** – Pulling and pushing.	**W** – Walking.

6. Post, category, qualifications, experience, knowledge, etc. for the posts.

Post	Category	Qualifications, experience, knowledge, etc.
Post No.1 Network/System Administrator	UR:2	**Essential:** M.Tech/ME/MS in Computer Science/IT/Electronics with 8 years' hands-on experience on network/system administration. **Desirable:** CCNA/CCDA/CCNP certification from Cisco or Windows/ Linux/Unix System Administration certification from LPI/Red Hat/ Oracle/Microsoft.
Post No.2 Deputy Registrar	OBC:1 UR:1	**Essential: a)** Post-graduate Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale; and **b) Experience: 9** years' experience as Assistant Professor in the AGP of Rs.6000 and above with experience in educational administration; **OR** Comparable experience in research establishment and/or other institutions of higher education i.e. 5 years' experience in Grade Pay of Rs.6600; **OR** 5 years' of administrative experience as Assistant Registrar or in an equivalent post.
Post No. 3 Executive Engineer (Electrical)	UR:1	**Essential:** First class bachelor's degree in Electrical Engineering and with 8 years' experience in construction field. Out of the above, at least 5 years' experience should be in a responsible position. **Desirable:** The candidates having experience in the CPWD procedures, knowledge of computer application and, knowledge of structure design software(s) and estate management will be given preference.
Post No.4 Network/System Administrator	UR:2	**Essential:** M.Tech/ME/MS in Computer Science/IT/Electronics with 4 years' hands-on experience on network/system administration. **Desirable:** CCNA/CCDA/CCNP certification from Cisco or Windows/ Linux/Unix System Administration certification from LPI/Red Hat/ Oracle/Microsoft.
Post No.5 Sports Officer	UR:2	**Essential: a)** Graduate in Physical Education from a recognized Institute/University with at least 55% of marks; **b)** Master of Physical Education from a recognized Institute/University with at least 55% of the Marks having specialized in one of the following - Athletics, Shuttle Badminton, Basketball, Volleyball, Tennis, Table Tennis, Weightlifting, or Swimming (with a sound coaching knowledge of Water Polo); **c)** M Phil in Physical Education with at least 55% of marks from a recognized Institute/University; and **d)** Candidates should have full time coaching/ teaching experience of a minimum of 8 years at college and or university level. **Desirable:** The Candidate should have represented a University/State/ National Championship in his/her respective Sport;
Post No.6 Security Officer	UR:1	**Essential:** a) Bachelor's degree or equivalent from a recognized University; and b) 7 years' experience as a Commissioned Officer in Indian Army/Navy/Air-force/Police/Para Military, **OR** 8 years' experience as Security Officer in Grade Pay Rs.4,200/- or above in an Autonomous Body or equivalent in a PSU.

Post	Category	Qualifications, experience, knowledge, etc.
Post No.7 Technical Officer Gr II	UR:1	**Essential:** BE/B.Tech or higher qualification in Mechanical/ Production/Manufacturing **OR** equivalent with minimum 10 years' experience of mechanical workshop operation and maintenance in engineering institute or training center or laboratory of repute; **OR** Diploma in Mechanical/Production/Manufacturing or equivalent with minimum 15 years' experience of mechanical workshop operation and maintenance in engineering institute or training center or laboratory of repute. **Desirable:** (a) Experience with maintenance and operation of conventional and advanced machines in fabrication shop, (b) Experience of managing multi-machine set-up including automated, CNC and manual machines in an engineering institute of training center of repute, (c) Development and commissioning of experimental set-ups/test rigs, or (d) Maintaining stores and records.
Post No.8 Medical Officer II	UR:1	**Essential: a)** MBBS Degree or equivalent qualification included in any one of the Schedules to the Indian Medical Council Act, 1956 (102 of 1956) and must be registered in a state Medical Register or Indian Medical Register; **OR** MD/PG Diploma preferably in General Medicine/Gynecology/Pediatrics from a reputed medical education institute; and **b) Experience:** For MBBS degree holders - 8 years as Medical Officer in a hospital or dispensary; for MD degree holders - 3 years as Medical Officer in a hospital or dispensary after the specialization; for P G Diploma holders - 4 years as Medical Officer in a hospital or dispensary after the specialization.
Post No.9 Medical Officer I	UR:1	**Essential: a)** MBBS degree from a recognized Institute/University with 6 years' experience; **OR** MBBS with two years specialization in any area with 3 years' experience after the specialization; and **b)** Experience should be after completing internship out of which a minimum of three years should be in an established hospital/ health center/Dispensary attached to institutions of repute/Public Sector Units; and **c)** possess Permanent Registration Number.
Post No.9 Lady Medical Officer I	UR:1	**Essential: a)** MBBS degree from a recognized Institute/University with 6 years' experience; **OR** MBBS with two years specialization in any area with 3 years' experience after the specialization; and **b)** Experience should be after completing internship out of which a minimum of three years should be in an established hospital/ health center/Dispensary attached to institutions of repute/Public Sector Units; and **c)** possess Permanent Registration Number.
Post No.10 Assistant Registrar	OBC:1 UR:3	**Essential: a)** Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC seven point scale along with good academic record; and **b)** Experience of Accounts/ Administration/Establishment/Academics/Materials Management/ Hostels Administration under the Central Government/Central Autonomous or Statutory Bodies/Central Universities:- (1) 5 years in Grade Pay Rs.4200; **OR** (2) 3 years in Grade Pay of Rs.4600/4800 or above. **Desirable:** Familiarity with working procedures in a higher technological/educational institution; familiarity with FR, SR, GFR, CPWD procedure for works, etc.; and knowledge of computer applications.
Post No.11 Section Officer	UR:3	**Essential: a)** Graduate with 5 years' post qualification experience in Government/Semi Government/Autonomous/PSU in the Grade Pay of Rs.4,200 or equivalent; and b) Knowledge of computer office application. **Desirable:** Command in communication and drafting skills in English Language. Preference will be given to applicants with Post graduation and those who are working in reputed educational institutes like IITs, IISERs, NITs, etc.

Post	Category	Qualifications, experience, knowledge, etc.
Post No.12 Assistant Engineer (Electrical)	UR:2	**Essential: a)** Bachelor degree in Electrical Engineering from a recognised Institute/University with minimum experience of 5 years as Junior Engineer (Electrical); **OR** Diploma in Electrical Engineering from a recognised Institute/University with experience of 8 years as Junior Engineer (Electrical). **Desirable: a)** Knowledge of CPWD working procedures; **and b)** Working knowledge of computer applications related to office work, structural design and project management.
Post No.13 Junior Engineer (Civil)	SC:1 OBC:1 UR:1	**Essential:** Bachelor Degree in Civil Engineering with 3 years' experience; **OR** Diploma of 3 years duration in Civil Engineering with 5 years' experience.
Post No.14 Junior Engineer (Electrical)	UR:1	**Essential:** Bachelor Degree in Electrical Engineering with 3 years' experience; **OR** Diploma of 3 years duration in Electrical Engineering with 5 years' experience.
Post No.15 Senior Library Information Assistant	UR:1	**Essential: a)** Bachelor degree or equivalent Diploma in Library Science from a recognized University/Institute or equivalent obtained after graduation; **and b)** Experience of 2 years in a Library/Computerization of a Library or 1 year certificate in computer applications from a recognized institute or equivalent. **Desirable:** Candidates possessing higher academic qualification and/or experience, knowledge of Library automation & networking will be given preference.
Post No.16 Executive Assistant	SC:3 ST:2 OBC:3 UR:10	**Essential: a)** Bachelor degree with knowledge of Computer Applications**; OR** 3 years' full time Diploma in Computer Application; **OR** 3 years' full time Diploma in Commercial and Computers Practice (DCCP); **and b)** Knowledge of establishment and administration.
Post No.17 Junior Hindi Translator	UR:1	**Essential: a)** Master degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; **OR** Master degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level; **OR** Master degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium or an examination at the degree level; **OR** Master degree of a recognized University in any subject other than Hindi or English, with Hindi and English as a compulsory or elective subject or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level; **and b)** Recognized Diploma or Certificate course in translation from Hindi to English & vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India Undertaking.
Post No.18 Assistant	UR:2	**Essential: a)** Bachelor degree from recognized university; **and b)** A minimum of 2 years' experience in establishment/ administration/stores/purchase/R&D accounts/works/academic administration/hostel administration/training/placement.
Post No.19 Junior Accountant	OBC:2 UR:2	**Essential: a)** B Com degree with 2 years' relevant experience**; and b)** knowledge of accounting software.
Post No.20 Junior Assistant	SC:1 ST:1 OBC:1 UR:4	**Essential: a)** Graduate degree; **and b)** Knowledge of Computer Applications. **Desirable:** At least 2 years relevant experience in handling accounts, audit, purchase, import and/or establishment matters.

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'Table 1' Area for post No.21 – Junior Technician:

Area	Category	Qualifications, experience, knowledge, etc.
Chemistry.	ST:1 UR:1	**Essential:** Bachelor degree in Chemistry; **OR** Diploma of 3 years duration in the relevant area with 3 years' experience.
Civil Engineering.	SC: 1 UR: 1	**Essential:** Bachelor degree in Civil Engineering; **OR** Diploma of 3 years duration in the relevant area with 2 years' experience; **OR** ITI in Fitter trade with 5 years' of relevant experience.
Physics.	OBC:1 UR:1	**Essential:** Bachelor degree in Physics; **OR** Diploma of 3 years duration in relevant area and knowledge of computer applications with 2 years' experience.
Electrical Engineering.	ST: 1 UR: 2	**Essential:** Bachelor degree in Electrical Engineering; **OR** Diploma of 3 years duration in relevant area and knowledge of computer applications with 2 years' experience.
Electrical Supervisor.	UR:1	**Essential:** Diploma of 3 years duration in Electrical Engineering with 5 years' experience in 33 KV MRS, 11 KV substations, HT and LT equipment; **OR** ITI in Electrician Trade with 10 years of experience in 33 KV Main Receiving Station, Operation, and troubleshooting of panels in the Main Receiving Station (MRS) and 11 KV substations, metering and maintenance of HT lines.
Chemical Engineering.	OBC:1	**Essential:** BE/B Tech in Chemical Engineering; **OR** Diploma of 3 years duration in Chemical Engineering with 2 years' experience.
Computer Science & Engineering.	ST:1 OBC:1 UR:1	**Essential:** B.Tech/B.E/MCA in Computer Science/IT/Electronics. **Desirable:** CCNA/CCDA/CCNP certification from Cisco or Windows/Linux/Unix System Administration certification from LPI/ Red Hat/Oracle/Microsoft.
Mechanical & Aerospace Engineering.	UR:1	**Essential:** Bachelor's Degree in Mechanical/ Manufacturing/ Automobile/ Production; **OR** Diploma of 3 years duration in Mechanical/Manufacturing/Automobile/Production Engineering or equivalent with 3 years relevant experience.
Biomedical Engineering.	SC:1	**Essential:** BE/B Tech in Electrical/Instrumentation/Biomedical Engineering; **OR** Diploma in instrumentation/Biomedical Engineering with 2 years' experience.
Biotechnology.	UR:1	**Essential:** Bachelor degree **OR** Diploma of three years duration in any related area of Biology or Biotechnology and knowledge of computer applications with 2 years' experience.
Design.	UR:1	**Essential: a)** Certificate of Diploma in Fine Arts/Design/Metal work/Carpentry/Architecture; **b)** 3 years' experience in the relevant field; **and c)** Knowledge of working with carpentry tools, CNC, Metal fabrication; **OR** 12th pass with 5 years' of working experience in fine Arts/Design/Metal work/Carpentry/Architecture. **Desirable:** Experience in working in Design Institute/Department or Design Studio, Computer applications like CAD, CNC.
Central Workshop.	SC:2 OBC:3	**Essential:** Diploma of 3 years duration or higher qualification in Mechanical/Manufacturing/Production/Electrical/Electronics Engg. OR equivalent with relevant experience of minimum 3 years; **OR** ITI in Turning/Machining/Welding/Fitting/Electrical/Electronics with relevant experience of minimum 5 years OR ITI in Electrician with relevant experience of minimum 5 years and a line man certificate. **Desirable:** The candidate should have good English communication skills with experience in Lathe & milling machines, both manual and CNC; Fiber Reinforced Plastic Manufacturing/ Injection moulding; CAD/CAM and tool room operations; Pneumatic and sensors; Mechanical testing & characterization; Fabrication of test rigs; Automated and robotic welding machine; Electrical/Mechanical maintenance of workshop machines.

'Table 2' Area for post No.22 – Multi Skill Assistant 1:

Area	Category	Qualifications, experience, knowledge, etc.
General.	SC:1 UR:4	**Essential: a)** Pass in 10th standard examination; and **b)** one year experience in Physical Maintenance of records of the section/ Photocopying, Sending of FAX etc.,/Other non- clerical work in the Section/Unit/Assisting in routine office work like diary, dispatch etc. including on computer/delivering of dak (outside the building).
Electrical.	OBC:1	**Essential:** ITI in Electrician Trade with 5 years of experience in 33KV MRS, 11 KV substations, HT equipment. **Description of services:** Shift duty in 33 KV MRS and 11 KV substations.
Plumber.	OBC:1	**Essential:** ITI in Fitter Trade with 5 years of experience in maintenance works described under 'description of services'. **Description of services:** Shall be responsible for attending complaints related to sanitary and water supply fixtures, laying and fixing plumbing lines of GI, CPVC, PPR and UPVC, fixing and maintaining various water supply values, shift duty in Water treatment plant and pumping stations.
Carpenter.	UR:1	**Essential:** ITI in Fitter/Carpentry Trade with a minimum of 5 years industry experience as carpenter handling carpentry works in buildings and maintenance works described under 'description of services'. **Description of services:** Shall be responsible for attending complaints related to all wood work, making and fixing including repairs of doors, windows, repairs to furniture, varnishing and spirit polishing, all related to carpentry in building construction.

'Table 3' Area for post No.23 – Technical Superintendent:

Area	Category	Qualifications, experience, knowledge, etc.
Chemical Engineering.	SC:1 OBC:1	**Essential:** BE/B Tech in Chemical Engineering with 2 years of relevant experience; **OR** Diploma of 3 years duration in Chemical Engineering with 5 years of relevant experience.
Computer Science & Engineering.	SC:1 OBC:1 UR:3	**Essential:** BE/B Tech//MCA in Computer Science/IT/Electronics with 2 years' hands-on experience on network/system administration; **OR** M Tech/ME/MS in Computer Science/IT/ Electronics. **Desirable:** CCNA/CCDA/CCNP certification from Cisco or Windows/Linux/Unix System Administration certification from LPI/ Red Hat/ Oracle/ Microsoft.
Civil Engineering.	SC:1 OBC:1 UR:3	**Essential:** BE/B Tech in Civil Engineering with 2 years' experience; **OR** Diploma of 3 years duration in Civil Engineering with 5 years' experience. **Desirable:** Experience in conducting laboratory in Civil Engg., maintaining equipment, and processing laboratory supplies.
Chemistry.	UR:1	**Essential:** M Sc in general/organic/inorganic/physical chemistry with 2 years' experience in instrumentation lab/wet lab. **Desirable:** Diploma of 3 years duration in Chemical Analysis and Instrumentation.
Physics.	UR:2	**Essential:** M Sc in Physics/Electronics/Applied Physics/Photonics with 2 years' experience; **OR** BE/B Tech in Electrical/Electrical & Electronics/ECE/Instrumentation/Engineering Physics with 2 years' experience; **OR** Diploma of 3 years duration in Electrical/ Electronics/ECE/Instrumentation with 5 years' experience. **Desirable:** Experience in Physics/Instrumentation/Electronics Lab.
Electrical Engineering	SC:1 UR:1	**Essential:** M Tech/ME in Nanoelectronic/Microelectronic/VLSI/ Embedded Systems; **OR** BE/B Tech in Electronics/ Electrical/ Instrumentation/Communications with 2 years' experience; **OR** Diploma of 3 years duration in Electronics/Electrical/ Instrumentation/Communications with 5 years' experience.

'Table 3' Area for post No.23 – Technical Superintendent:

Mechanical and Aerospace Engineering.	UR:1	**Essential:** Diploma of 3 years duration in Mechanical/Automobile/ Manufacturing/Production or equivalent with 5 years relevant experience; **OR** B Tech/BE in Mechanical/Automobile/Production/ Manufacturing/Aero-space or equivalent with 3 years relevant experience. **Desirable:** a) Experience in Operation of conventional and advanced machines; FEM or CFD Softwares; Thermal engineering labs; **OR** Material testing. b) Exposure to Tool room; Measuring instruments; Installation & commissioning of instruments.
Biomedical Engineering 1.	OBC:1 UR:1	**Essential:** BE/B Tech in Electrical/Instrumentation/Biomedical with 2 years' relevant experience with biomedical equipments and Instruments; **OR** M Tech in Instrumentation/Biomedical Engg.
Biomedical Engineering 2.	ST:1	**Essential:** BE/B Tech in Biotechnology/Biochemical Engineering/ Chemical Engineering with 2 years' experience in related fields; **OR** M Sc Biotechnology/Medical Biotechnology/Biochemistry with 1 year relevant experience; **OR** M Tech in Biotechnology/Medical Biotechnology/Biochemical Engineering.
Design.	UR:1	**Essential: a)** Bachelor Degree or 5 years' Diploma in Fine Arts/ Design/Architecture; **b) 3** years' experience in area of Degree/ Diploma; **and c)** Good working Knowledge of computer based design software like Photoshop, Instattoo, Indesign, Maya, 3D Studio Max etc. **Desirable:** Having Experience in working in Design Institute/ Department or Design Studio.
Materials Science and Metallurgical Engineering.	UR:1	**Essential:** BE/B Tech in Metallurgy/Materials Science & Engineering with 2 years relevant experience; **OR** Diploma of 3 years duration in Metallurgy/Materials Science & Engineering with 5 years relevant experience. **Desirable:** Working knowledge of alloy preparation in laboratory scale arc or induction melting furnaces or experience with characterization instruments.

Please visit www.iith.ac.in for detailed instructions.

7.1	Please read 'General Instructions' to the candidates.
7.2	Application will be summarily rejected: [a] if received after the last date, [b] if it contains one or more deficiencies listed in the 'Table of Deficiencies' in the 'General Instructions' to the candidates.
7.3	(a) No enclosures/papers, etc. will be accepted if not sent along with the application; (b) Institute will not be responsible for any postal delay; and (c) interim correspondence will not be entertained and replied to.
7.4	Candidates should satisfy themselves, before applying, that they possess at least the minimum essential qualifications, knowledge, and experience laid down in the advertisement.
7.5	In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of offer of appointment, the Institute reserves the right to withdraw/cancel/modify any communication made to the candidates.
7.6	Prescribed application form can be downloaded, **free of cost**, from the Institute's website: http://www.iith.ac.in/nf6.html
7.7	**Last date for receipt of applications:** Application completed in all respects must reach the Institute on or before **22.11.2017 at the following address:** **The Registrar** **Indian Institute of Technology Hyderabad** **KANDI 502 285, Sangareddy District, Telangana.** **Only REGISTERED/SPEED POST LETTERS sent through India Post Service reach the above address. Courier Service is NOT available at Kandi.**

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Indian Institute of Technology Hyderabad
KANDI 502285, Sangareddy District, Telangana.

Advertisement No.IITH/2018/Rec/NF/7

1. Applications on the prescribed form are invited from Indian Nationals for the following posts:

Post No.	Name of the post	Pay Level and Pay	Category & No. of posts				
			SC	ST	OBC	UR	Total
1	Deputy Registrar	12 : 78800 - 209200	01	00	01	01	03
2	Assistant Registrar	10 : 56100 - 177500	02	00	03	04	09

Abbreviations:

SC – Scheduled Caste	**ST** – Scheduled Tribe	**OBC** – Other Backward Classes	**UR** – Unreserved

2. **Reservation for 'Persons with Disabilities' with minimum 40% disability:** Preference will be given to 'Persons with Disabilities' (PWD) with minimum 40% disability, even where the reservation is not marked and suitable PWD candidates are available.

3.	Age limit	Post No.	Age limit	Candidate should be born on or after
		1 and 2	**55 years**	**14.11.1963**

4.	Relaxation in age limit	Category	Age relaxation
		SC/ST	5 years against reserved posts only.
		OBC	3 years against reserved posts only.
		PWD with minimum 40% disability	15 years for SC/ST, 13 years for OBC, and 10 years for others against all the posts identified suitable for the relevant category of disability; subject to maximum age not exceeding 56 years on the last date for receipt of applications.
		Ex-servicemen	As per Government of India norms.

5. **For Persons with Disabilities (PWD) with minimum 40% disability:**

Post No.	Name of the post	Categories of Disabled suitable for jobs	Physical requirements
1	Deputy Registrar	OL, BL, OA, OAL, LV, HH, B.	MF, H, L, S, SE, ST, W.
2	Assistant Registrar	OL, BL, OA, OAL, LV, HH, B.	MF, H, L, S, SE, ST, W.

Abbreviations:

OL – one leg.	**BL –** both legs.	**OA –** one arm.	**BLOA –** Both legs and one arm.

OAL – one arm and one leg.	**B –** Blind.	**LV –** low vision.	**HH –** hearing impaired.

Physical requirements: Work is performed by:

BN – Bending.	**H** – Hearing.	**RW –** Reading and Writing.
C – Communication.	**JU** – Jumping.	**S** – Sitting.
CL – Climbing.	**KC** – Kneeling and crouching.	**SE** – Seeing.
CRL – Crawling.	**L** – Lifting.	**ST** – Standing.
MF – Manipulating with fingers.	**PP** – Pulling and pushing.	**W** – Walking.

6. Post, category, qualifications, experience, knowledge, etc. for the posts.

Post	Category	Qualifications, experience, knowledge, etc.
Post No.1 Deputy Registrar	SC: 01 OBC: 01 UR: 01	**Essential: a)** Post-graduate Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale; and **b) Experience: 9** years' experience as Assistant Professor in the AGP of Rs.6000 and above with experience in educational administration; **OR** Comparable experience in research establishment and/or other institutions of higher education i.e. 5 years' experience in Grade Pay of Rs.6600; **OR** 5 years' of administrative experience as Assistant Registrar or in an equivalent post.
Post No.2 Assistant Registrar	SC: 02 OBC: 03 UR: 04	**Essential: 1. a)** Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC seven point scale along with good academic record; and **b)** Experience of Accounts/ Administration/Establishment/Academics/Materials Management/ Hostels Administration under the Central Government/Central Autonomous or Statutory Bodies/Central Universities:- (1) 5 years in Grade Pay Rs.4200; **OR** (2) 3 years in Grade Pay of Rs.4600/4800 or above; **OR** **2.** CA/CMA/CS with **3** years' experience in Accounts/ Administration/Establishment/Academics/Materials Management/ Hostels Administration. **Desirable:** Familiarity with working procedures in a higher technological/educational institution; familiarity with FR, SR, GFR, CPWD procedure for works, etc.; and knowledge of computer applications.

Please visit www.iith.ac.in/nf7 for detailed instructions.

7.1	Please read 'General Instructions' to the candidates.
7.2	Application will be summarily rejected: [a] if received after the last date, [b] if it contains one or more deficiencies listed in the 'Table of Deficiencies' in the 'General Instructions' to the candidates.
7.3	(a) No enclosures/papers, etc. will be accepted if not sent along with the application; (b) Institute will not be responsible for any postal delay; and (c) interim correspondence will not be entertained and replied to.
7.4	Candidates should satisfy themselves, before applying, that they possess at least the minimum essential qualifications, knowledge, and experience laid down in the advertisement.
7.5	In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of offer of appointment, the Institute reserves the right to withdraw/cancel/modify any communication made to the candidates.
7.6	Prescribed application form can be downloaded, **free of cost**, from the Institute's website: https://www.iith.ac.in/nf7
7.7	**Last date for receipt of applications:** Application completed in all respects must reach the Institute **on or before 14.11.2018 at the following address:** **The Registrar** **Indian Institute of Technology Hyderabad** **KANDI 502 285, Sangareddy District, Telangana.** **Only REGISTERED/SPEED POST LETTERS sent through India Post Service reach the above address. Courier Service is NOT available at Kandi.**

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Indian Institute of Technology Hyderabad KANDI
502285, Sangareddy District, TELANGANA.
Advertisement No. IITH/2020/Rec/NF/8

01. IIT Hyderabad invites Online applications from Indian Nationals for the following posts:

Post No.	Name of the post	Pay Level and Pay	Age limit	SC	ST	OBC	EWS	UR	Total
						Category & No. of posts			
1	Registrar*	14: 144200 - 218200	55	-	-	-	-	01	01
2	Chief Library Officer	13: 123100 - 215900	50	-	-	-	-	01	01
3	Deputy Registrar	12: 78800 - 209200	50	01	-	01	-	-	02
4	Executive Engineer (Electrical)	11: 67700 - 208700	45	-	-	-	-	01	01
5	Technical Officer Gr-II	11: 67700 – 208700	45	-	-	-	-	01	01
6	Assistant Librarian	11: 67700 – 208700	45	-	-	-	-	01	01
7	Network/Systems Administrator	11: 67700 – 208700	45	-	-	-	-	02	02
8	Assistant Executive Engineer (Civil)	10: 56100 – 177500	45	-	-	-	-	01	01
9	Sports Officer Gr-I	10: 56100 – 177500	45	-	-	01	-	04	05
10	Medical Officer Gr-I	10: 56100 – 177500	45	-	-	-	-	01	01
11	Lady Medical Officer Gr-I	10: 56100 – 177500	45	-	-	-	-	01	01
12	Technical Officer Gr-I	10: 56100 – 177500	45	-	-	-	-	02	02
13	Assistant Registrar**	10: 56100 – 177500	45	-	01	01	01	01	04
14	Bio-Safety Officer	10: 56100 – 177500	45	-	-	-	-	01	01
15	Veterinary Doctor	10: 56100 – 177500	45	-	-	-	-	01	01
16	Psychological Counsellor	08: 47600 – 151100	40	-	-	-	-	01	01
17	Assistant Engineer (Civil)***	08: 47600 – 151100	40	-	-	-	-	03	03
18	Assistant Engineer (Electrical)	08: 47600 – 151100	40	-	-	-	-	01	01
19	Executive Assistant****	06: 35400 – 112400	35	02	-	06	03	07	18
20	Library Information Assistant	06: 35400 – 112400	35	-	-	-	-	02	02
21	Hospitality Management Assistant	06: 35400 – 112400	35	-	-	-	-	02	02
22	Physiotherapist	06: 35400 – 112400	35	-	-	-	-	01	01
23	Physical Training Instructor	06: 35400 – 112400	35	-	-	-	-	01	01
24	Lady Physical Training Instructor	06: 35400 - 112400	35	-	-	-	-	01	01
25	Junior Engineer (Civil)	06: 35400 – 112400	35	01	-	01	-	01	03
26	Junior Engineer (Electrical)*****	06: 35400 – 112400	35	-	-	-	-	02	02
27	Junior Accountant	04: 25500 – 81100	35	01	-	02	-	03	06
28	Junior Assistant	03: 21700 – 69100	35	-	-	-	01	01	02
29	Junior Technician	03: 21700 – 69100	35	03	04	09	06	14	36
30	Multi Skill Assistant Gr-I	01: 18000 – 56900	30	03	02	06	02	09	22
31	Technical Superintendent	08: 47600 – 151100	40	04	02	07	04	09	26
	Total			**15**	**09**	**34**	**17**	**77**	**152**

Notes:

- * Anticipated vacancy from 01st May 2020. The post of Registrar is on Contract for a period of 5 years.
- ** Assistant Registrar: Category UR vacancy is against post on which an individual holds 'Lien'. In case the individual joins back IITH, the selected candidate will be reverted to parent office and/or post previously held as the case may be.
- *** Includes two future vacancies anticipated up to 31st August 2020. The number of posts actually filled may be less, if future vacancies do not materialize

- **** Includes future vacancies anticipated up to 31st March 2020. The number of posts actually filled may be less, if future vacancies do not materialize.
- ***** Includes one future vacancy anticipated up to 31st August 2020. The number of posts actually filled may be less, if future vacancies do not materialize.
- Last date of submission of online application forms is 17.02.2020 up to 5:00 pm.
- The age shall be determined as on the last date of the submission of application form (17.02.2020).

Abbreviations:

SC – Scheduled Caste	**ST** – Scheduled Tribe	**OBC** – Other Backward Classes	**EWS**: Economically Weaker Sections	**UR** – Unreserved

02. Reservation for 'Persons with Disabilities' with minimum 40% disability: Preference will be given to 'Persons with Disabilities' (PWD) with minimum 40% disability, even where the reservation is not marked and suitable PWD candidates are available.

Post No. 01 to 15	Cycle 2	One post is reserved for VH or HH or Autism.
Post No. 16 to 26 & 31	Cycle 2	One post is reserved for VH or HH or Autism.
Post No. 27 to 30	Cycle 2	One post is reserved for VH or HH or Autism.

03. For Persons with Disabilities (PWD) with minimum 40% disability:

Post No.	Name of the post	Categories of Disabled suitable for jobs	Physical requirements	Posts Identified for the following disabilities
01	Registrar	OL, BL, OA, OAL, LV, HH, B.	MF, H, L, S, SE, ST, W.	OH, VH, HH.
02	Chief Library Officer	OL, OA, HH.	B, F, H, L, PP, S, SE, ST, W.	OH, HH.
03	Deputy Registrar	OL, BL, OA, OAL, LV, HH, B.	MF, H, L, S, SE, ST, W.	OH, VH, HH.
04	Executive Engineer (Electrical)	OL, HH.	BN, MF, CL, KC, L, PP, RW, S, SE, ST, W	OH, HH.
05	Technical Officer Gr-II	OL, HH.	BN, C, CL, MF, H, KC, L, PP, RW, S, SE, ST, W.	OH, HH.
06	Assistant Librarian	S, ST, W, BN, SE, C.	OL, OA, LV, HH.	OH, VH, HH.
07	Network/Systems Administrator	OL, HH.	BN, CL, MF, H, L, PP, S, SE, ST, W.	OH, HH,
08	Assistant Executive Engineer (Civil)	OL, OA, HH.	BN, CL, MF, KC, L, PP, RW, S, SE, ST, W	OH, HH.
10 11	Medical Officer Gr-I Lady Medical Officer Gr-I	OA, OL.	BN, MF, H, L, S, SE, ST, W.	OH.
12	Technical Officer Gr-I	OL, HH.	BN, C, CL, MF, H, KC, L, PP, RW, S, SE, ST, W.	OH, HH.
13	Assistant Registrar	OL, BL, OA, OAL, LV, HH, B.	MF, H, L, S, SE, ST, W.	OH, VH, HH.
14	Bio-Safety Officer	OA, OL.	BN, MF, H, L, S, SE, ST, W.	OH.
15	Veterinary Doctor	OA, OL.	BN, MF, H, L, S, SE, ST, W.	OH.
16	Psychological Counselor	OA, OL, BL.	MF, H, S, SE.	OH.
17	Assistant Engineer (Civil)	OL, OA, HH.	BN, CL, MF, KC, L, PP, RW, S, SE, ST, W.	OH, HH.
18	Assistant Engineer (Electrical)	OL, HH.	BN, MF, CL, KC, L, PP, RW, S, SE, ST, W	OH, HH.

19	Executive Assistant	OL, OA, BL, HH, B, LV, OLA, BLOA.	MF, H, L, S, SE, ST, W.	OH, VH, HH.
20	Library Information Assistant	OA,OL,HH	S,BN,SE,RW,MF	OH, HH.
21	Hospitality Management Assistant	S, RW, W, ST, BN, MF, S, RW.	OA, OL, BL, LV.	OH, HH.
22	Physiotherapist	OL, BL, B, LV, HH.	S, ST, W, BN, MF, R, W, SE, H, C	OH,HH.
25	Junior Engineer (Civil)	OL, OA, HH.	BN, CL, MF, KC, L, PP, RW, S, SE, ST, W	OH, HH.
26	Junior Engineer (Electrical)	OL, HH.	BN, CL, MF, KC, L, PP, RW, S, SE, ST, W	OH, HH.
27	Junior Accountant	OL, OA, OAL, BL, HH.	MF, H, L, S, SE, ST, W.	OH, HH.
28	Junior Assistant	OL, OA, OAL, BL, B, LV, HH.	MF, H, L, S, SE, ST, W.	OH, HH.
29	Junior Technician	OA, OL, BL, HH.	BN, MF, H, KC, L, PP, S, SE, ST, W.	OH, HH.
30	Multi Skill Assistant Gr-I	OL, OA, HH, LV.	BN, MF, H, L, PP, S, SE, ST, W.	OH, VH, HH.
31	Technical Superintendent	OA.OL	BN, CL, CRL, MF, H, KC, L, PP, S, SE, ST, W.	OH.

Abbreviations:

OL – one leg.	**BL –** both legs.	**OA –** one arm.	**BLOA –** Both legs and one arm.

OAL – one arm and one leg.	**B –** Blind.	**LV –** low vision.	**HH –** hearing impaired.

Physical requirements:

BN – Bending.	**H** – Hearing.	**MF** – Manipulating with fingers.	**SE** – Seeing.
C – Communication.	**JU** – Jumping.	**PP** – Pulling and pushing.	**ST** – Standing.
CL – Climbing.	**KC** – Kneeling and crouching.	**RW –** Reading and Writing.	**W** – Walking.
CRL – Crawling.	**L** – Lifting.	**S** – Sitting.	**-**

04.	**Relaxation in age limit**	**Category**	**Age relaxation**
		Reservation policy as per GoI norms is followed.	
		SC/ST	5 years against reserved posts only.
		OBC	3 years against reserved posts only.
		PWD with minimum 40% disability	15 years for SC/ST, 13 years for OBC, and 10 years for others against all the posts identified suitable for the relevant category of disability; subject to maximum age not exceeding 56 years on the last date for receipt of applications.
		Ex-servicemen	As per Government of India norms.

05. Post, category, qualifications, experience, knowledge, etc. for the posts.

Post	**Category**	**Qualifications, experience, knowledge, etc.**

Post No.01 Registrar	UR:01	**Essential: a)** Master's degree in any discipline with at least 55% marks, **and b)** at least 15 years of experience as Assistant Professor in the Academic Level 11 and above or with at least 8 years of service in the Academic Level 12 and above including as Associate Professor along with experience in educational administration; OR Comparable experience in research establishment and/or other institutions of higher education; OR at least 15 years of administrative experience of which 8 years shall be as Deputy Registrar or an equivalent post. **Desirable:** Bachelor's degree in Law.
Post No.02 Chief Library Officer	UR:01	**Essential: a)** First Class Master's Degree in Library Science/Information Science/ Documentation Science, **and b)** at least 5 years of experience as a Deputy Librarian in pay level 12 or equivalent scale in the library under CFTI/University or autonomous organization on computerizing library activities, **and c)** Evidence of innovative library services, including integration of ICT in a library. **Desirable:** Post Graduate Diploma in computer applications in library or PGDCA from a recognized university or Institute.
Post No.03 Deputy Registrar	SC:01 OBC:01	**Essential: a)** Master's Degree in any discipline with at least 55% marks, **and b)** 9 years of experience as Assistant Professor in the Academic Level 10 and above with experience in educational administration; **OR** Comparable experience in research establishment and/or other institutions of higher education, **OR** 5 years of administrative experience as Assistant Registrar or an equivalent post.

Post No. 04 Executive Engineer (Electrical)	UR:01	**Essential: a)** First Class BTech/BE in Electrical Engineering, **and b)** at least 10 years of relevant experience, out of which 6 years should be in Pay Level 7 and above or equivalent **OR** 3 years should be in Pay Level 10 and above or equivalent after the qualifying Degree. Relevant experience should be from CPWD/State PWD, Centrally Funded Institutions, or similar organized services/PSU, Statutory or Autonomous Organizations/Universities/reputed organization under Central/State Government or equivalent in reputed private organization. **Desirable: a)** Experience in National/International construction management, practice including CPWD practices. **b)** Building Information Modelling and related Software, **c)** Knowledge of Auto CAD (Computer Aided Design (CAD) and Project management software, **or d)** Computer literacy and experience of working with computer office applications.
Post No. 05 Technical Officer Gr-II	UR: 01	**Essential**: **a)** First Class BTech/BE in Mechanical/Production/ Manufacturing Engineering, **and b)** at least 10 years of experience of mechanical workshop operation and maintenance in engineering institute or training center or laboratory of repute. **Desirable: a)** Experience in maintenance and operation of conventional and advanced machines in fabrication shop, **b)** Experience of managing multi-machine set-up including automated, CNC and manual machines in an engineering institute or training center of repute, **c)** Development and commissioning of experimental set-ups/test rigs, **or d)** Maintaining stores and records.
Post No. 06 Assistant Librarian	UR:01	**Essential: a)** First Class Master's Degree in Library Science/Information Science/ Documentation Science or an equivalent professional degree, **and b)** at least 5 years of professional experience in a Library under CFTI/State/ Autonomous or statuary organization/PSU/University or recognized research or educational Institution. **Desirable: a)** PG Diploma in Library Automation and Networking or PGDCA or equivalent. **or b)** Post Graduate Diploma in computer applications in library or PGDCA

Post No. 07 **Network/** **Systems** **Administrator**	UR: 02	**Essential: a)** First Class MTech/ME/MS in Computer Science/IT/ Electronics, **b)** at least 4 years of hands-on experience on network/ system/cloud administration/architect/security activities, **and c)** CCNA/CCDA/CCNP/ CCIE/CCDE/CCAR certification from Cisco or Windows/Linux/Unix System Administration/Architect certification from LPI/Red Hat/Oracle/Microsoft/ AWS.
Post No. 08 **Assistant** **Executive** **Engineer** **(Civil)**	UR:01	**Essential: a)** First Class BTech/BE or equivalent degree in Civil Engineering, **and b)** at least 8 years of relevant experience, out of which at least 4 years should be in Pay Level 7 and above or equivalent. Relevant experience should be from CPWD/State PWD, Centrally funded Institutions, or similar organized services/PSU, Statutory or Autonomous Organizations/ Universities/reputed organization under Central/State Government or equivalent in reputed private organization. **Desirable: a)** Knowledge of Computer Aided Design (CAD) and latest Construction Management or other relevant software, **b)** Experience in National/International construction management and CPWD practices or **c)** Should have computer literacy and experience of working with computer office applications.
Post No. 09 **Sports** **Officer Gr-I**	OBC:01 UR: 04	**Essential: a)** Bachelor's Degree in any discipline with at least 55% marks, **b)** Master's Degree (full time) in Physical Education/Sports Science with at least 55% marks, **c)** N.I.S Coaching Diploma, **and d)** at least 6 years of full time experience after the Bachelor's degree **OR** at least 4 years of full time experience after the Master's degree. **Desirable: a)** Coaching experience in Swimming/Football/Hockey/ Cricket/Volleyball/Basketball/Badminton/Tennis/Table Tennis/Athletics, **b)** Representation at State or National Level in Swimming/Football/Hockey/ Cricket/Volleyball/Basketball/Badminton/Tennis/Table Tennis/Athletics, **c)** at least 1 year of work experience in Govt./Autonomous Bodies or University or College and **d)** Medal winners in state and/or national games will be given preference.

		Selection Process: Through interview. Applicants may be required to pass a test on knowledge/skills of relevant sports. **Female candidates are encouraged to apply.**
Post No. 10 **Medical** **Officer Gr-I**	UR:01	**Essential: a)** MBBS degree with at least 55% marks, **and b)** at least 6 years of experience **OR** at least two years of specialization in any area **and** at least 3 years of experience after the specialization.
Post No. 11 **Lady Medical** **Officer Gr-I**	UR:01	**Note: a)** Experience should be after completing internship, out of which a minimum of 3 years should be in an established Hospital/Health Center/ Dispensary attached to institutions of repute/Public Sector Units, **b)** possess Permanent Registration Number, **and c)** stay on campus mandatory. **Desirable :** Master or Diploma in OG/ Pediatrics/ Emergency Medicine.
Post No. 12 **Technical** **Officer Gr-I**	UR: 02	**1. Microelectronics & VLSI - Essential: a)** First Class MTech/ME in Nano electronics/Microelectronics/VLSI/Embedded Systems, **and b)** at least 8 years of relevant experience of which at least 3 years of experience at postgraduate level in conducting experimental research. **Desirable: a)** Strong hands-on experience in the area of semiconductor/ MEMS device fabrication with experience in processes such as lithography, deposition, etching, etc., **b)** Good understanding of various material and process characterization tools and techniques, **c)** Familiarity with semiconductor cleanroom protocols, safety norms, chemical waste disposal management, handling hazardous gases, **d)** Publications in refereed journals/conferences, and **e)** Strong communication and interpersonal skills.

		2. **Power & Control - Essential**: **a)** First Class MTech/ME in Power Electronics/Power Systems/Control/Instrumentation, and **b)** at least 8 years of relevant experience of which at least 3 years of experience at postgraduate level in conducting experimental research. **Desirable: i)** Strong communication skills, **and ii) - a)** Experience in experimental research, **b)** Experience in lab establishment, **c)** Proficiency in hardware experimentation related to power electronic converters, **d)** PCB design, **e)** Strong programming skills with proficiency in C/Python/LabVIEW, MATLAB, and **f)** Familiarity with application software like PSS/E, PSCAD, Power World Simulator, DigSilent, FPGA & DSP Programming, Network Programming.
Post No.13 Assistant Registrar	ST:01 OBC:01 EWS:01 UR:01	**Essential**: **a)** Master's Degree in any discipline with at least 55% marks, **and b)** Experience of Administration/Accounts/Establishment/Academics/ Materials Management/Hostels Administration/Legal services under the Central Government/Central Autonomous or Statutory Bodies/Central Universities: (1) at least 7 years in Pay Level 6; **OR** (2) at least 3 years in Pay Level 7/8 or above. **OR** CA/CMA/CS with at least 3 years of experience in Accounts/ Administration/ Establishment/ Academics/ Materials Management/ Hostels Administration/legal services. **Desirable: Familiarity with:** working procedures in a higher technological/educational institution; FR, SR, GFR, CPWD Manual & computer applications.
Post No. 14 Bio-Safety Officer	UR: 01	**Essential: a)** First Class MSc in Animal Sciences/Animal Biotechnology, **and b)** at least 2 years of relevant experience; **OR a)** First Class MTech in Biomedical Engineering/Animal Biotechnology/Clinical Engineering, **and b)** at least 1 year of relevant experience. **Desirable: i)** Excellent communication skills (oral and written), **and ii) - a)** Experience in Handling the Biosafety Operations, Biosafety Audit, preparation and documentation of Standard Operation Protocols and biosafety manuals, **b)** Experience in conducting trainings in Biosafety education and maintenance of Records, **c)** Hands on experience with biological agents and materials (bacteria/virus/cell culture/recombinant DNA technology/ animal models), **and d)** Knowledge and roles of ethics committees in clinical, preclinical and stem cell research and their functioning.
Post No. 15 Veterinary Doctor	UR: 01	**Essential:** First Class BVSc, **and b)** at least 3 years of relevant experience **OR a)** First Class MVSc, **and b)** at least 1 year of relevant experience. **Desirable: a)** Specialization in Veterinary Pathology Training in Laboratory

		Animal management or Experience in operating and maintaining Laboratory Animal Facility in any Reputed Research Institute/Lab, **b)** Handling, breeding and maintenance of laboratory animals, particularly inbred strains, **c)** Research experience using laboratory animals. Experience in histopathology, health monitoring and genetic monitoring techniques, and **d)** Good Knowledge of CPCSEA guidelines.
Post No. 16 Psychological Counselor	UR: 01	**Essential**: **a)** Master's Degree in Psychology with at least 55% Marks, **and b)** at least 2 years of experience in counselling as a clinical psychologist in a medical or academic institute of repute, in Pay Level 6 or equivalent, **and c)** stay in campus mandatory. **Desirable:** Experience in counselling young adults living in a residential campus of an academic institution of repute.

Post No. 17 Assistant Engineer (Civil)	UR: 03	**Essential: a)** First Class BTech/BE in Civil Engineering, **and b)** at least 5 years of relevant experience, out of which at least 4 years should be in Pay Level 6 and above or equivalent. Experience shall be in any Central Government organization/ Central PSU/ State PWD/ State Engineering departments in the cadre of Junior Engineer. **Desirable: a)** Knowledge of drafting software like Auto CAD, and latest Construction Management or other relevant software and **b)** Should have computer literacy and experience of working with computer office applications.
Post No. 18 Assistant Engineer (Electrical)	UR: 01	**Essential: a)** First Class BTech/BE in Electrical Engineering, **and b)** at least 5 years of relevant experience, out of which at least 4 years should be in Pay Level 6 and above or equivalent. Experience shall be in any Central Government organization/ Central PSU/ State PWD/ State Engineering departments in the cadre of Junior Engineer. **Desirable: a)** Knowledge of drafting software like Auto CAD, and latest Construction Management or other relevant software **and b)** Should have computer literacy and experience of working with computer office applications.
Post No.19 Executive Assistant	SC:02 OBC:06 EWS:03 UR:07	**Essential: a)** Bachelor's Degree in any discipline with at least 55% marks, with knowledge of Computer Applications, **OR** Diploma in Computer Applications with first class, **OR** Diploma in Commercial and Computers Practice (DCCP) with first class, **b)** at least 5 years of experience in establishment/accounts/audit/materials management/hostel/recruitment/ hospital management/import-export/ general administration.
Post No. 20 Library Information Assistant	UR: 02	**Essential: a)** First Class Master's Degree in Library Science/Information Science/ Documentation Science or an equivalent professional degree, with superior knowledge of computerized library service, **and b)** at least 3 years of professional experience in a Library in CFTI/State/Autonomous or statuary organization/PSU/University or recognized research or educational Institution. **Desirable: a)** PG Diploma in Library Automation and Networking, or equivalent. **or b)** Post Graduate Diploma in computer applications in library or PGDCA.
Post No. 21 Hospitality Management Assistant	UR: 02	**Essential: a)** First Class Bachelor's Degree in Hospitality/Hotel/Catering Management, **and b)** at least 5 years of experience in hotels/hostels of Educational Institution/Guest Houses of Public Sector Undertaking/ Government Organization, etc. **Desirable: a)** Fluency in English, both speaking and writing **and b)** Proficiency in the use of MS Office (MS Word, Excel, Power-point).
Post No. 22 Physiotherapist	UR: 01	**Essential: a)** First Class Bachelor's Degree in Physiotherapy, **and b)** at least 3 years of experience **OR a)** First Class Master's Degree in Physiotherapy, **and b)** at least 1 year of experience. **Preferable**: Master's Degree in Physiotherapy.
Post No. 23 Physical Training Instructor	UR: 01	**Essential: a)** Bachelor's Degree in any discipline from a recognized university/institute with at least 55% marks, **along with i)** Bachelor degree in Physical Education (BPEd) or Sports Science or its equivalent qualification with at least 55% marks, **OR ii)** Master's Degree (full time) in Physical Education/ Sports Science with at least 55% marks, **and b)** at least 2 years of full time coaching experience in a recognized university/Institute. **Note:** Master's Degree as in (a) (ii) above will be counted as 1 year of
Post No. 24 Lady Physical Training	UR:01	

Instructor		experience. **Desirable: a)** Coaching experience in Cricket/Swimming/Volleyball/ Basketball/Badminton/Tennis/Table Tennis/Athletics/Gymnasium, **b)** Representation at State or National Level in Cricket/Swimming/ Volleyball/Basketball/Badminton/Tennis/Table Tennis/Athletics/Gym. (weightlifting etc.), and **c)** At least one year of work experience in Govt. / Autonomous Bodies or University or College. **Note:** Medal winners in state and national games will be given weightage. **Selection Process:** Through interview. Applicants may be required to pass a test on knowledge/skills of relevant sports.
Post No.25 Junior Engineer (Civil)	SC:01 OBC:01 UR:01	**Essential:** First Class BTech/BE in Civil Engineering, **and b)** at least 3 years of relevant experience. Experience shall be in any state/central government; OR reputed international/national companies.
Post No.26 Junior Engineer (Electrical)	UR:02	**Essential:** First Class BTech/BE in Electrical Engineering, **and b)** at least 3 years of relevant experience. Experience shall be in any state/central government; OR reputed international/national companies.
Post No.27 Junior Accountant	SC:01 OBC:02 UR:03	**Essential: a**) BCom with at least 55% marks, **and b)** 2 years of relevant experience, **and c)** knowledge of accounting software.
Post No.28 Junior Assistant	EWS:01 UR:01	**Essential: a**) Bachelor's degree in any discipline with at least 55% marks, **b)** at least 2 years of relevant experience in handling accounts, audit, purchase, import and/or establishment matters, **and c)** Knowledge of Computer Applications.
Post No. 29 Junior Technician		**See Table No. 1**
Post No.30 Multi Skill Assistant Gr-I General.		**See Table No. 2**
Post No. 31 Technical Superintendent		**See Table No. 3**

Table 1 – Area for Post No. 29 – Junior Technician

Area	Category	Qualifications, experience, knowledge, etc.
Biomedical Engineering	SC: 01 OBC: 01	**Essential:** First Class BTech/BE in Electrical/Instrumentation/ Electronics/Biomedical Engineering/Engineering Physics/Photonics, **OR** First Class MSc in Electronics/Instrumentation/ Photonics, **OR** First Class Diploma in Instrumentation/Biomedical Engineering, with at least 2 years of relevant experience.
Biotechnology	UR: 01	**Essential:** First Class BTech/BE in Biotechnology **OR** First Class MSc in Biology, **OR** First Class Diploma in Biology or Biotechnology, with at least 2 years of relevant experience and knowledge of computer applications.

Central Workshop	OBC: 01	**Essential:** First Class Diploma or higher qualification in Mechanical/ Manufacturing/ Production or equivalent specializations, with at least 2 years of relevant experience; **OR** First Class ITI in Turning/Machining/ Welding/Fitting, with at least 5 years of relevant experience. **Desirable**: **a)** Good English communication skills; **and b)** Experience in Lathe & milling machines, both manual and CNC; Fiber Reinforced Plastic Manufacturing/Injection moulding; CAD/CAM and tool room operations; Pneumatic and sensors; Mechanical testing & characterization; Fabrication of test rigs; Automated and robotic welding machine; Electrical/Mechanical maintenance of workshop machines.
Chemical Engineering	OBC: 01 EWS: 01 UR: 01	**Essential:** First Class BTech/BE in Chemical Engineering, **OR** First Class Diploma in Chemical Engineering, with at least 2 years of experience in relevant area.
Chemistry	ST: 02	**Essential:** First Class BSc in Chemistry, and at least 3 years of experience

	OBC: 01 UR: 01	in relevant area.
Civil Engineering	OBC: 01 UR: 01	**Essential:** First Class BTech/BE in Civil Engineering, **OR** First Class Diploma in Civil Engineering, with at least 2 years of experience in the relevant area
CMD (Electrical Supervisor)	UR: 01	**Essential:** First Class Diploma in Electrical Engineering, and 33 KV license with at least 5 years of experience in 33 KV MRS, 11 KV substations, HT and LT equipment; **OR** First Class ITI in Electrician Trade, and 33 KV license with at least 10 years of experience in 33 KV Main Receiving Station, Operation, and troubleshooting of panels in the Main Receiving Station (MRS) and 11 KV substations, metering and maintenance of HT lines.
Computer Center	UR: 01	**Essential:** First Class BTech/BE/MCA/MSc in Computer Science/IT/ Electronics, with at least 2 years of experience in the relevant area **Desirable:** CCNA/CCDA/CCNP/CCIE/CCDE/CCAr certification from Cisco or Windows/Linux/Unix System Administration/Architect certification from LPI/Red Hat/Oracle/Microsoft/AWS
Computer Science & Engineering	ST: 01 OBC: 01 EWS: 01	**Essential:** First Class BTech/BE/MCA/MSc in Computer Science/IT/ Electronics, with at least 2 years of experience in the relevant area. **Desirable:** CCNA/CCDA/CCNP/CCIE/CCDE/CCAr certification from Cisco or Windows/Linux/Unix System Administration/Architect certification from LPI/Red Hat/Oracle/Microsoft/AWS.
Design	SC: 01	**Essential:** **a)** First Class Diploma in Fine Arts/Design/Metal work/Architecture, and at least 3 years of experience in the relevant field, **OR** 4 years Bachelor's degree in Fine Arts/Design/Architecture/ Engineering/Technology with first class, with at least 2 years of experience in the relevant field, **and b)** Knowledge of working with welding, Lathe, CNC, Laser cutting, Architecture, vacuum form, Molding, clay modeling, Kiln work, 3D Printing. **Desirable:** Experience of working in Design Institute/Department/Design Studio. Knowledge of computer applications like CAD, CNC etc.
Electrical Engineering	ST: 01 OBC :01 EWS: 01 UR: 02	**02 posts - Communications & Signal Processing**: **Essential:** First Class BTech/BE in Electronics & Communication Engineering, **OR** First Class Diploma in Communications/Signal Processing, and knowledge of computer applications with at least 2 years of relevant experience. **Desirable:** Hands on experience with oscilloscopes, signal generators, waveform analyzer, programmable FPGAs, USRPs, and other communications and signal processing hardware.

		01 post - Power Electronics and Power Systems: **Essential**: First Class BTech/BE in Electrical Engineering, **OR** First Class Diploma in Electrical Engineering, with at least 2 years of relevant experience. **Desirable**: **a)** Proficiency in hardware experimentation related to power electronic converters, **b)** PCB design, and **(c)** Good communication skills.
		01 post - Microelectronics & VLSI: **Essential:** First Class BTech/BE in Electronics/Electrical Engineering, **OR** First Class Diploma in Electronics/Electrical Engineering, and knowledge of Computer Applications with at least 2 years of relevant experience. **Desirable:** PCB board design, soldering & ESD, High-end chip characterization & instrument handling, Chip characterization knowledge, Scripting knowledge.
		01 post - Systems & Control: **Essential:** First Class BTech/BE in Electrical/Instrumentation Engineering, **OR** First Class Diploma in Electrical/Instrumentation Engineering, and knowledge of Computer Applications with at least 2 years of relevant experience. **Desirable: a)** Working knowledge of MATLAB, Mathematica, and **b)** Understanding and configuring hardware drivers.
Liberal Arts	UR: 01	**Essential:** Bachelor's Degree in Arts (other than Science and Engg.) with 55% Marks, with at least 2 years of experience in web design, data management, or image processing
		Desirable: Master's Degree with 55% Marks.
Materials Science and Metallurgical Engineering	EWS: 01 UR: 01	**Essential:** First Class Diploma in Metallurgical Engineering/Material Science/ Mechanical, with at least 2 years of relevant experience. **Desirable: a)** Experience in Operation and handling of various furnaces, **b)** Experience in Sample preparation, Polishing, metallography works/ cutting tools/ EDM wire cutting, etc. **c)** Handling and Operation of Material Testing equipment; and **d)** Experience on foundry/metal casting/moulding etc.
	UR: 01	**Essential:** First Class Diploma in Instrumentation/Electrical/Electronics Engineering, with at least 2 years of relevant experience; **OR** First Class BSc in Physics, with at least 3 years of relevant experience. **Desirable:** Experience in physical property measurement and instrumentation
	UR: 01	**Essential:** First Class BSc in Biochemistry/Biology/Chemistry/Pharma or related areas, with at least 3 years of relevant experience. **Desirable:** Experience in Biochemical Labs & related equipment.
Mechanical And Aerospace Engineering	SC: 01	**Essential:** First Class BTech/BE in Mechanical/Electronics and Communication/ Mechatronics Engineering, with at least 2 years of experience in the relevant area. **Desirable:** Experience in (a) operating CNC machines, (b) electrical wiring and soldering electronic components on PCB or veroboard, (c) Arduino programming, (d) operating conventional lathe, milling, and drilling machines, (e) operating pneumatic and hydraulic equipment
	OBC: 01	**Essential:** First Class ITI Turner/Machinist, with at least 8 years of relevant experience. **Desirable: a)** Exposure to composite laminate machining; and/or **b)** Must be able to operate CNC turning, CNC Milling, Cylindrical Grinding, Conventional Milling, Conventional Lathe equipment.
	EWS:01	**Essential:** First Class BTech/BE in Mechanical/Aerospace/Automobile/ Production/ Mechatronics Engineering, **OR** First Class Diploma in Mechanical/ Aerospace/Automobile/Production/Mechatronics Engg., with at least 2 years of relevant experience. **Desirable: a)** Experience in operation of conventional and advanced machines, Thermal engineering labs, Material testing, **b)** Familiarity with FEM or CFD Software and/or **c)** Exposure to Tool room, Measuring instruments, Installation & commissioning of instruments.

Physics	OBC: 01 EWS: 01 UR: 02	**Essential:** First Class BSc in Physics, with at least 3 years of experience **and** knowledge of Computer Applications.

Table 2, Area for Post No. 30 – Multi Skill Assistant Gr-I.

Area	Category	Qualifications, experience, knowledge, etc.
Carpenter	UR:01	**Essential:** First Class ITI in Fitter/Carpentry Trade, with at least 5 years of industry experience as carpenter handling carpentry works in buildings and maintenance works, including attending complaints related to all wood work, making, fixing, repairs of doors, windows, repairs of furniture, varnishing and spirit polishing, all related to carpentry in building construction.
Electrical	OBC:01	**Essential:** First Class ITI in Electrician Trade, with at least 5 years of experience in 33KV MRS, 11 KV substations, HT equipment, including shift duty in 33 KV MRS and 11 KV substations.
General	SC:03 ST:02 OBC:04 EWS:02 UR:08	**Essential: a)** First class in 12th standard examination, with at least 2 years of experience in one or more of – physical maintenance of records, photocopying, sending FAX, diary of receipts and outgoing records/papers, dispatch, delivering dak, **and b)** basic knowledge of MS Word, MS Excel, and setting up Power Point presentation. Applications with higher qualifications will be disqualified.
Plumber	OBC:01	**Essential:** First Class ITI in Fitter Trade, with at least 5 years of experience in maintenance works, including attending complaints related to sanitary and water supply fixtures, laying and fixing plumbing lines of GI, CPVC, PPR and UPVC, fixing and maintaining various water supply values, shift duty in Water treatment plant and pumping stations.

Table 3, Area for Post No. 31 – Technical Superintendent

Area	Category	Qualifications, experience, knowledge, etc.
Artificial Intelligence	UR: 01	**Essential:** First Class BTech/BE/MCA in Computer Science/IT/ Electronics, with at least 3 years of hands-on experience on network/system administration or related areas, **OR** First Class MTech/ ME/MS in Computer Science/IT/Electronics or related areas. **Desirable: a)** Strong communication skills, especially in English, **and b)** CCNA/CCDA/CCNP certification from Cisco or Windows/Unix/Linux System Administration certification from LPI/Red Hat/Oracle/Microsoft, Knowledge/hands-on experience in design/deployment/management of HPC facilities/data centers, and/or Familiarity with website design/ maintenance.
Biomedical Engineering	SC: 01	**Essential:** First Class BTech/BE in Biotechnology/Biochemical Engineering/ Chemical Engineering, with at least 3 years of relevant experience, **OR** First Class MSc Biotechnology/Medical Biotechnology/ Biochemistry, with at least 3 years of relevant experience; **OR** First Class MTech in Biotechnology/Medical Biotechnology/Biochemical Engineering. **Desirable**: **a)** Experience handling wet lab equipment and Instruments related to Biotechnology laboratory, and/or **b)** Experience in handling cell culture labs, biological samples, etc.
Chemical Engineering	OBC: 01 EWS: 01 UR: 01	**Essential:** First Class BTech/BE in Chemical Engineering, with at least 3 years relevant experience.

Civil Engineering	SC: 01 ST: 01 UR: 02	**Essential:** First Class BTech/BE in Civil Engineering, with at least 3 years of relevant experience. **Desirable:** Experience in conducting laboratory in Civil Engineering, maintaining equipment, and processing laboratory supplies.
	OBC: 01	**Essential:** First Class BTech/BE in Environmental Engineering, with at least 3 years of relevant experience, **OR** First Class MSc in General/Organic/Inorganic/ Physical Chemistry, with at least 3 years of experience in Instrumentation Lab/Wet Lab., **OR** First Class MTech/ME in Environmental Engineering.
Computer Center	ST: 01 OBC: 01 EWS: 01	**Essential:** First Class BTech/BE/MCA/MSc in Computer Science/IT/ Electronics, with at least 3 years of hands-on experience on network/ system administration/engineering or software/web development activities, **OR** First Class MTech/ME/MS in Computer Science/IT/ Electronics. **Desirable:** CCNA/CCDA/CCNP/CCIE/CCDE/CCAr certification from Cisco **or** Windows/Linux/Unix System Administration/Architect certification from LPI/Red Hat/Oracle/Microsoft/AWS.
Design	OBC: 01	**Essential**: **a)** First Class GDPD/Bachelor's Degree in Design/Fine Arts/ Architecture/Engineering/ Technology, with at least 3 years of relevant experience, **OR** First Class MDes, with at least 1 years of relevant experience **or** First Class PG Diploma from NID, with at least 4 years of experience; **OR** First Class PG certificate from NID, after First Class Bachelor's degree in any subject, with at least 4 years of relevant experience, **and** (b) Good working knowledge of computer based design software(s). **Desirable: a)** Having work experience in Design Institute/Design Department/Design Studio, and/or **b)** Expertise in Product Design/ Virtual and Augmented Reality /Interaction Design/ Film/Sound/Photography.
Electrical Engineering	SC: 01 OBC: 01 EWS: 01 UR: 01	**01 Post** - **Communications & Signal Processing**: **Essential:** First Class MTech/ME in Communications/Signal Processing or related specialization, **OR** First Class BTech/BE in Electronics & Communications Engineering, with 3 years of relevant experience in the area of Communications/Signal Processing. **Desirable: a)** Hands on experience with oscilloscopes, signal generators,

		waveform analyzer, programmable FPGAs, USRPs, and other communications and signal processing hardware, **b)** Excellent programming skills in MATLAB, LabVIEW, CodeComposer Studio, Verilog/VHDL, C, C++, Python, **c)** Knowledge of latest modulation and coding techniques, antenna designs, signal processing algorithms, and/or **d)** Strong communication skills.
		01 Post - **Power Electronics & Power Systems**: **Essential:** First Class MTech/ME in Power Electronics/Power Systems or related specialization, **OR** First Class BTech/BE in Electrical Engineering, with at least 3 years of relevant experience in the area of Power Electronics/Power Systems. **Desirable: a)** Strong communication skills, **and b)** Strong programming skills with proficiency in C/Python/LabViEW, MATLAB, and/or Familiarity with application software like PSS/E, PSCAD, Power World Simulator, DigSilent, FPGA & DSP Programming, Network Programming.
		01 Post - Systems & Control: **Essential:** First Class MTech/ME in Systems & Control or related specialization, **OR** First Class BTech/BE in Electrical Engineering/Instrumentation Engineering, with at least 3 years of experience in the area of Systems & Control. **Desirable: a)** Strong communication skills, and **b)** Working knowledge of MATLAB, Mathematica, PLC Programming; Understanding and configuring hardware drivers, and/or Experience of working with experimental laboratory setups.

		01 Post - Microelectronics & VLSI:
		Essential: First Class MTech/ME in Nano electronic/Microelectronic/ VLSI/Embedded Systems or related specialization, **OR** First Class BTech/BE in Electronics/Electrical Engineering, with at least 3 years of relevant experience in the area of Microelectronics/VLSI. **Desirable: a)** Strong communication skills, **and b)** Configuration and in-depth understanding of EDA and TCAD tools like CADENCE, SYNOPSYS, SENTAURUS, MENTOR GRAPHICS etc.; System and network administration skills with proficiency in programming and scripting, and/or Foundry PDK and EDA flow understanding on Analog, Digital & Device design.
Materials Science and Metallurgical Engineering	SC: 01 EWS: 01 UR: 02	**Essential: a)** First Class BTech/BE in Metallurgical Engineering/Material Science/ Mechanical Engineering/Electrical/Electronics/Instrumentation, with at least 3 years of relevant experience, **OR** MSc in Physics/Chemistry, and at least 3 years of relevant experience, **and b)** Experience in Operation and maintenance of materials processing/ characterization/ testing. **Desirable: a)** Operation and maintenance of various furnaces such as induction melting/ arc-melting furnaces/ spark plasma sintering furnaces/ hot press/ heat treatment furnaces, etc. **b)** Electron microscopes (SEM/ TEM)/Thermal Analysis Equipment such as DSC/DTA/TGA, etc., **c)** Sample preparation, Polishing, metallography works/ cutting tools/ EDM wire cutting, etc., **d)** Material Testing equipment such as Universal Testing Machine/Hardness/Impact tester/Creep/ Nano-Indenter/Rolling/forging/ extrusion, etc., **e)** Foundry/metal casting/moulding etc., and/or **(f)** XRD/ AFM/UV/Sputtering/Pulse laser deposition, etc.
Mathematics	UR : 01	**Essential**: First Class BTech/BE/MCA in Computer Science/IT/ Electronics or related areas, with at least 3 years of hands-on experience on network/ system administration or related areas, **OR** First Class MTech/ME/MS in Computer Science/IT/Electronics or related areas. **Desirable: a)** Strong communication skills, **and b)** CNA/CCDA/CCNP certification from Cisco or Windows/Linux/Unix System Administration certification from LPI/ Red Hat/ Oracle/Microsoft, and/or Knowledge/ hands-on experience in design/ deployment/management of HPC facilities/data centers.
Mechanical and Aerospace	UR: 01	**Essential:** First Class BTech/BE in Computer Science & Engineering, with at least 3 years of relevant experience, **and** Certification in Network/system administration and valid CCNA/CCDA/CCNP certification
Engineering		from Cisco or valid Linux/Unix System Administration certification from LPI/Red Hat/Oracle. **Desirable: a)** Experience in clusters management: HPC Queue Management, job scheduling, cluster health monitoring, storage and quota management, websites building using HTML/CSS/PHP/JS, **b)** Experience in Linux and Windows installations, License management in clusters and workstations, **and c)** technical know-how of mechanical software such as FEM, CFD, Multibody, CAD, CAM software.
	OBC: 01	**Essential:** First Class BTech/BE in Mechanical/Automobile/Production/ Manufacturing/Aerospace, with at least 3 years of relevant experience. **Desirable: a)** Experience in operation of conventional and advanced machines, Thermal engineering labs, Material testing, **b)** Familiarity with FEM or CFD Software, and/or **c)** Exposure to Tool room, Measuring instruments, Installation & commissioning of instruments.
Physics	OBC: 01	**Essential:** First Class MSc in Physics/Electronics/Applied Physics/ Photonics, and at least 3 years of relevant experience, **OR** First class BTech/BE in Electrical/Electrical & Electronics/ECE/Instrumentation/ Engineering Physics, with at least 3 years of relevant experience. **Desirable:** Experience in Physics/Instrumentation/Electronics Lab.

07.General instructions:

1.	Candidates are required to submit ONLINE applications only. OFFLINE applications, if submitted, will be summarily rejected.
2.	Online mode of applications can be accessed through the link: https://recruitment.iith.ac.in/
3.	Please read 'General Instructions' to the candidates on the inline application portal carefully.
4.	Candidates will be short-listed for Test/Interview on the basis of the information provided by them in their online applications. They must ensure that such information is true. If at any subsequent stage or at the time of Test/Interview any information given by them or any claim made by them in their online applications is found to be false, their candidature will be liable to be rejected
5.	Calling a candidate for test/interview merely indicates that it is felt that he/she with others may be suitable for the post and conveys no assurance whatsoever that he/she will be recommended or selected or his/her conditions specified in the application will be accepted.
6.	The Institute reserves the right to restrict the number of candidates for written / skill test / interview to a reasonable limit on the basis of qualifications, level and relevance of experience higher than the minimum prescribed in the advertisement and other academic achievements. The Institute also reserves the right of rejecting any or all the applications without assigning any reasons therefore.
7.	Applications will be summarily rejected if all the relevant certificates are not uploaded as per the instructions.
8.	The Institute has a right to decide the mode of screening and testing the applicant for shortlisting and selection.
9.	Interim correspondence will not be entertained and replied to.
10.	Candidates should satisfy themselves, before applying, that they possess at least the minimum essential qualifications, knowledge, and experience laid down in the advertisement.
11.	In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of offer of appointment, the Institute reserves the right to withdraw/cancel/modify any communication made to the candidates.
12.	The Institute reserves the right not to fill up any or all advertised posts, cancel the advertisement in whole or in part without assigning any reason and the decision of the Institute in this regard shall be final
13.	Any legal dispute arises out of the advertisement may be challenged in the high court of Telangana
14.	Candidates, who has to submit through proper channel, are requested to apply online which will be treated as an Advance Copy, and are required to produce 'No Objection Certificate' at the time of selection process.
15.	Educational qualifications prescribed in this advertisement must have been obtained from a recognized Board/Council/University/Institute.
16.	First Class degree/post graduate degree/diploma means and implies 60% marks or an equivalent CGPA in a grade point scale, wherever grading system is followed.
17.	Where ever 55% of the marks is specified, or an equivalent CGPA in a grade point scale, wherever grading system is followed, is also accepted.
18.	BE/BTech should be of 4 years duration, Diploma must be of 3 years duration.
19.	'Years of Experience' wherever prescribed is the minimum years of experience required and candidates with longer years of experience may also apply.
20.	'Relevant experience' means experience related to the area of the post advertised. Screening Committee will determine relevancy of experience and its decision will be final.
21.	Last date of closing of online application is 17.02.2020, 05.00 p.m.

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భారతీయ సాంకేతిక విజ్ఞాన సంస్థ హైదరాబాద్
भारतीय प्रौद्योगिकी संस्थान हैदराबाद
Indian Institute of Technology Hyderabad

Advertisement No. IITH/2022/Rec/NF/10

Indian Institute of Technology Hyderabad invites applications from among the eligible officials of the Central Govt. organizations/State Govt. organizations/Central Autonomous bodies/Govt. Research establishments/Universities/Govt. organizations of high repute for filling up the following post on deputation basis for a period of two (2) years and extendable to one (1) more year subject to the requirement of the Institute.

Post No.	Name of the Post	Pay Level and Pay	Age Limit	No. of Vacancies
01	Deputy Registrar	12: 78800 - 209200	55	02

The selected candidate(s) on deputation may be considered for absorption based on review of the performance and subject to satisfying the rules and regulations of the Institute.

Eligibility Criteria:

Official under the Central Govt. organizations/State Govt. organizations/Central Autonomous bodies/Govt. Research establishments/Universities/Govt. organizations of high repute
  a)
  i)   Holding analogous posts **OR**
  ii) With at least three (3) years service in the Pay Level-11(pre-revised PB-3: GP 6600) as Assistant Registrar (SS) or its equivalent position **OR**
  iii) With at least eight (08) years service in the Pay Level-10(pre-revised PB-3: GP 5400) or eight years in Pay Level-10 & 11 combined as Assistant Registrar or its equivalent position.
  and
  b)   Possessing Master degree from a recognized University with at least 55% of marks or its equivalent grade where the grading system is in place.
  c)   Possessing knowledge of Academics/HR/Establishment/ Finance /Procurement/ R&D/ Administrative matters.

The applicant shall submit his/her application through online portal and printout of the online application enclosing copies of all the essential documents (educational & experience, certificate by the employer etc.) and **APARs** of last five years shall be sent to the Institute through proper channel within the stipulated time period.

The last date of receipt of online application is 30 days from the date of publication of this advertisement in the Employment News.

The last date of receipt of Physical copy along with enclosures is 40 days from the date of publication of this advertisement in the Employment News.

Sd/
Registrar

01. General Instructions:

1	Applicant must be citizen of India.
2	Applicants are required to submit ONLINE application. Online mode of applications can be accessed through the link: https://iith.ac.in/careers/ The last date of receipt of online application is 30 days from the date of publication of this advertisement in the Employment News.
3	Please read 'General Instructions' to the candidates on the online application portal carefully.
4	Before submitting the online application, the candidate must ensure that he / she fulfills all the eligibility criteria for the post for which she / he is applying as detailed. Candidates will be short-listed for Interview based on the information provided by them in their online applications. If at any subsequent stage, the information provided/claim made by the applicant is found to be false, **his / her candidature will be cancelled at any stage of the recruitment process and if appointed, services will be terminated without any notice or compensation.** **Please note that the candidate applying for the post on deputation basis should hold a post on permanent basis.**
5	The cut-off date for reckoning Upper Age limit, qualification and Post Qualification Experience is the last date of submission of online application.
6	Exact percentage should be mentioned in percentage of marks column. e.g. 54.9% should NOT be rounded off to 55%.
7	Applicants should upload '**Certificate by the Employer'**, given as Annexure-I, at the time of submitting his/her online application from their employer **without which the Candidate shall not be considered for shortlisting.**
8	Calling a candidate for interview merely indicates that it is felt that he/she with others may be suitable for the post and conveys no assurance whatsoever that he/she shall be recommended or selected or his/her conditions specified in the application shall be accepted.
9	The Institute reserves the right to restrict the number of candidates for interview to a reasonable limit on the basis of qualifications, level and relevance of experience higher than the minimum prescribed in the advertisement and other academic achievements. The Institute also reserves the right of rejecting any or all the applications without assigning any reasons therefore.
10	Applications shall be summarily rejected if it is incomplete and all the relevant certificates (Experience certificates / Educational certificates/Proof of DOB/Certificate by the Employer etc.) are not uploaded as per the instructions. The certificates of work experience should be in proper format i.e. it should clearly state his/her designation, period of service in the particular organization, nature of work assignment(s) and the pay. The experience letter should be on the organization's letterhead, bear the Date of issue, Name and Designation of the issuing authority along with their Signature and Stamp. Pay slips/Office orders/Appointment orders or any other documents shall not be considered as proof of experience.
11	The Institute has a right to decide the mode of screening and testing the applicant for shortlisting and selection. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of Appointment letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.
12	Candidates are advised to fill their correct and active e-mail addresses and mobile number in the online application, as correspondence shall be made by the Institute through e-mail only.
13	In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final. Interim correspondence will not be entertained and replied to.
14	All the candidates shall produce self-attested copies of all the certificates (educational/caste/experience) along with originals for verification at the time of interview.
15	The Institute reserves the right not to fill up any or all advertised posts; cancel the advertisement in whole or in part without assigning any reason. The decision of the Institute in this regard shall be final. **The Institute strives to have a workforce, which reflects gender balance, and women candidates are encouraged to apply**.

16	Educational qualifications prescribed in this advertisement must have been obtained from a recognized Board/Council/University/Institute.
17	Any legal dispute arising out of the advertisement may be challenged in the high court of Telangana.
18	All information/corrigendum related to this advertisement/updates on recruitment shall be posted only on Institute's website. The candidates are advised to check the Institute's website on regular basis.
19	**The printout of online application enclosing copies of all the essential documents (educational & experience etc.), Certificate by the Employer, and APARs of last five years** shall be sent through the proper channel and should reach the below address within 40 days from the date of publication of this advertisement in the Employment News. The envelope should be superscribed with the "Post applied for Deputy Registrar on deputation basis" **The Registrar** **Indian Institute of Technology Hyderabad** **Room No. 222A, Academic Block-A** **Kandi, Sangareddy, Telangana** **Pin: 502284**

Sd/
Registrar

CERTIFICATE BY THE EMPLOYER

i) Certified that Mr/Ms._____ holds a permanent post of _____ under the _____ since_____.

ii) The Integrity of Mr./Ms._____ is beyond doubt.

iii) His/Her level of pay/scale of pay is _____ since _____. At present, he/she is drawing basic pay of _____ & DA_____% of his basic pay.

iv) The information given by Mr./Ms._____ in his/her application have been verified and found correct.

v) This Office has No Objection in case the application of Mr./Ms._____ is considered for appointment on deputation for the post of Deputy Registrar at IIT Hyderabad.

vi) It is certified that Mr./Ms._____ shall be relieved in a month in case of his/her selection to the post he/she applied for.

   OR

   It is certified that Mr./Ms._____ shall be relieved in _____ month(s) in case of his/her selection to the post he/she applied for.

vii) No vigilance or disciplinary case is pending or contemplated against the official concerned during his/her service in this Organization/Institute.

viii) **APARs/ACRs of the concerned Official for the last five years shall be sent along with the physical copy of application through this Office/proper channel**.

Date:
Place:

Signature
Head of the Office/Department/
Institute with official seal

भारतीय सांकेतिक విజ్ఞాన సంస్థ హైదరాబాద్
भारतीय प्रौद्योगिकी संस्थान हैदराबाद
Indian Institute of Technology Hyderabad

IITH – 502284, Kandi, Sangareddy, Telangana

Advertisement No. IITH/2022/Rec/NF/11 dated: 20.08.2022

01. IIT Hyderabad invites Online applications from Indian Nationals for the following posts:

Post No.	Name of the Post	Pay Level and Pay	Upper Age Limit	Category & No. of posts					
				SC	ST	OBC	EWS	UR	Total
01	Chief Library Officer	13: 123100 - 215900	50	-	-	-	-	01	01
02	Assistant Registrar	10: 56100 - 177500	45	-	-	01	-	-	01
03	Technical Officer	10: 56100 - 177500	45	-	-	01	-	03	04
04	Section Officer	08: 47600 - 151100	40	-	-	-	-	01	01
05	Assistant Engineer (Electrical)	08: 47600 - 151100	40	-	-	-	-	01	01
06	Technical Superintendent	08: 47600 - 151100	40	-	-	02	01	01	04
07	Junior Engineer (Electrical)	06: 35400 - 112400	35	01	-	01	-	-	02
08	Physical Training Instructor	06: 35400 - 112400	35	-	-	01	-	01	02
09	Junior Technician	03: 21700 - 69100	35	01	01	02	03	02	09
10	Multi Skill Assistant Gr.I	01: 18000 - 56900	30	01	-	01	-	04	06
	Total			**03**	**01**	**09**	**04**	**14**	**31**

Abbreviations:

SC: Scheduled Caste	**ST:** Scheduled Tribe	**OBC:** Other Backward Classes	**EWS:** Economically Weaker Sections	**UR:** Unreserved

02. Reservation for 'Persons with Disabilities' with minimum 40% disability: Preference will be given to 'Persons with Disabilities' (PWD) with minimum 40% disability, even where the reservation is not marked and suitable PWD candidates are available.

Post No. 01 to 03	Cycle 2	One post is reserved for VH or HH or Autism
Post No. 04 to 07	Cycle 2	One post is reserved for VH or HH or Autism
Post No. 09 & 10	Cycle 2	One post is reserved for VH or HH or Autism

i) For Persons with Disabilities (PWD) with minimum 40% disability:

Post No.	Name of the post	Categories of Disabled suitable for jobs	Physical requirements	Posts Identified for the following Disabilities
01	Chief Library Officer	OL, OA, HH.	B, F, H, L, PP, S, SE, ST, W.	OH, HH.
02	Assistant Registrar	OL, BL, OA, OAL, LV, HH, B.	MF, H, L, S, SE, ST, W.	OH, VH, HH.
03	Technical Officer	OL, HH.	BN, C, CL, MF, H, KC, L, PP, RW, S, SE, ST, W.	OH, HH.
04	Section Officer	OL, OA, BL, HH	S, ST, BN, MF, RW, SE, HC	OH, HH
05	Assistant Engineer (Electrical)	OL, HH.	BN, MF, CL, KC, L, PP, RW, S, SE, ST, W	OH, HH.
06	Technical Superintendent	OA, OL	BN, CL, CRL, MF, H, KC, L, PP, S, SE, ST, W.	OH.
07	Junior Engineer (Electrical)	OL, HH	BN, CL, MF, KC, L, PP, RW, S, SE, ST, W	OH, HH.
09	Junior Technician	OA, OL, BL, HH	BN, MF, H, KC, L, PP, S, SE, ST, W.	OH, HH.
10	Multi Skill Assistant Gr.I	OL, OA, HH, LV	BN, MF, H, L, PP, S, SE, ST, W.	OH, VH, HH.

ii) Abbreviations:

OL – one leg.	**BL** – both legs.	**OA** – one arm.	**BLOA** – Both legs and one arm.
OAL – one arm and one leg.	**B** – Blind.	**LV** – low vision.	**HH** – hearing impaired.

iii) Physical requirements:

BN – Bending.	**H** – Hearing.	**MF** – Manipulating with fingers.	**SE** – Seeing.
C – Communication.	**JU** – Jumping.	**PP** – Pulling and pushing.	**ST** – Standing.
CL – Climbing.	**KC** – Kneeling and crouching.	**RW** – Reading and Writing.	**W** – Walking.
CRL – Crawling.	**L** – Lifting.	**S** – Sitting.	-

03. Relaxation in upper age limit: As per Govt. of India norms

Category	Age relaxation
SC/ST	5 years against reserved posts only.
OBC	3 years against reserved posts only.
PWD with minimum 40% disability	15 years for SC/ST, 13 years for OBC, and 10 years for others against all the posts identified suitable for the relevant category of disability; subject to maximum age not exceeding 56 years on the last date for receipt of applications.
Ex-servicemen	As per Government of India norms.
Employees of IIT Hyderabad	As per the Institute's norms, no age-limit for regular internal candidates applying for the direct recruitment posts.

Note: Relaxation in age to the SC/ST/OBC candidates will be provided only in respect of vacancies reserved for them.

04. Following are the essential and desirable qualifications for the posts notified under point no. 1, above.

Post No.	Essential, desirable qualifications and experience.
01	**<u>Chief Library Officer – 1 (UR)</u>** **Essential: a)** First Class Master's Degree in Library Science/Information Science/ Documentation Science, **and b)** at least 5 years of experience as a Deputy Librarian in pay level 12 or equivalent scale in the library under CFTI/University or Autonomous organization on computerizing library activities. **Desirable: a)** Working knowledge of Library Management Software **b)** Evidence of innovative library services, including integration of ICT in a library **c)** Post Graduate Diploma in computer applications in library or PGDCA from a recognized university or Institute.
02	**<u>Assistant Registrar – 1 (OBC)</u>** **Essential**: **a)** Master's Degree in any discipline with at least 55% marks or its equivalent grade/CGPA **and b)** with 7 years relevant experience in Pay Level-6 or above **or** 3 years' experience in Pay Level 7/8 under the Central Government/State Government/Central Autonomous or Statutory bodies/Central or State Universities/PSU in the field of Administration/ Academic/ Stores & Purchase/HR/ Establishment/Finance & Accounts/R&D/ Hostels/ legal services/Student activities/ Material Management. **OR** **b)** CA/CMA/ICWA with at least 5 years of experience in Finance & Accounts/Purchase/Administration. **Desirable:** Familiarity with working procedures in a higher technological/educational institution; Working knowledge of FR, SR, GFR, CPWD Manual & computer applications.
03	**<u>Technical Officer</u>**

Post No.	Department & Vacancies	Essential, desirable qualifications and experience
03 (a)	**Electrical Engineering Power Electronics & Controls- 1 (UR)**	**Essential: a)** First Class ME/MTech in Power Electronics/Power Systems/Controls/ Instrumentation with First class in BE/BTech **and b)** at least 5 years of relevant experience. **Desirable: a)** Strong communication skills **b)** i) Experience in experimental research, ii) Experience in lab establishment iii) Proficiency in hardware experimentation related to power electronic converters iv) PCB design, v) Strong programming skills with proficiency in C/Python/LabVIEW, MATLAB and vi) Familiarity with application software like PSS/E, PSCAD, Power World Simulator, DigSilent, FPGA & DSP Programming, Network Programming.
03 (b)	**Biomedical Engineering (Bio-safety) 1(UR)**	**Essential**: **a)** First Class ME/MTech in Biomedical Engineering/Animal Biotechnology/ Medical Biotechnology/ Clinical Engineering or its equivalent degree, **and b)** at least 5 years of relevant experience **OR a)** First Class MSc in Animal Sciences/Animal Biotechnology or its equivalent degree, **and b)** at least 7 years of relevant experience at Postgraduate level. **Desirable: a)** Excellent communication skills (oral and written), and **b)** i) Experience in Handling the Biosafety Operations, Biosafety Audit, preparation and documentation of Standard Operation Protocols and biosafety manuals, ii) Experience in conducting trainings in Biosafety education and maintenance of Records, iii) Hands on experience with biological and chemical safety hazards including storage/use/disposal guidelines with agents like bacteria/virus/cell culture/recombinant DNA technology/ animal models, and iv) Knowledge and roles of ethics committees in clinical, preclinical and stem cell research and their functioning.

	03 (c)	**Computer Center - 2** **1(OBC), 1(UR)**	**Essential:** **a**) First Class ME/M.Tech/MS in Computer Science / IT/Electronics with at least 5 years of hands-on experience on network /system /web /cloud administration/ architect /security /ERP /HPC/ Data center activities **OR** First class BE/ B.Tech/MCA/MSc in Computer Science/IT/ Electronics with at least 7 years of hands-on experience on network/web/system/cloud administration/ architect /security/ERP/HPC/Data center activities **and b**) CCNA/CCDA/ CCNP/ CCIE/CCDE/ CCAR certification from Cisco or Windows/ Linux/Unix System Administration /Architect certification from LPI/Red Hat/ Oracle/ Microsoft/ AWS

04	**Section Officer – 1 (UR)**

Essential: a) Graduation in any discipline with at least 55% marks or equivalent grade/CGPA, **and b)** at least 5 years' experience out of which at least 3 years' experience in Pay Level-6 or equivalent under the Central Government/State Government/Central Autonomous or Statutory bodies/ Central or State Universities/PSU in the field of Administration/ Academic/ Stores & Purchase/HR/ Establishment/Finance & Accounts/ R&D/ Hostels/ legal services/Student activities/ Material Management.

Desirable: a) Command in communication and drafting skills in English Language. **b)** Knowledge of Computer Applications like word process, spread sheet, presentation etc. **c)** Preference will be given to applicants working in reputed educational institutes like IITs, IISERs, NITs, etc.

05	**Assistant Engineer (Electrical) – 1 (UR)**

Essential: a) First Class B.E/B.Tech in Electrical Engineering/ Electrical and Electronics Engineering/ Electronics and Communication Engineering from a recognized University/ Institution, **and b)** at least 5 years of relevant experience, out of which at least 3 years should be in Pay Level 6 and above or equivalent. The total relevant experience shall be in any Central Government organization/State Govt. Organization/ Central PSU/State PSU/Central PWD/State PWD/Central or State Engineering departments/Central Govt. Autonomous Bodies/Central Govt. Institutions only.

Desirable: a) Knowledge of drafting software like Auto CAD, and latest Construction Management or other relevant software **b)** Should have computer literacy and experience of working with computer office applications. c) Should be well versed with the HT/LT substations erection, commissioning and maintenance works along with buildings Electrical maintenance works including HVAC system maintenance.

06	**Technical Superintendent**

Post No.	Department & Vacancies	Essential, desirable qualifications and experience
06 (a)	**Biomedical Engineering 1 (OBC)**	**Essential:** First Class BE/BTech in Biomedical Engineering/ Mechanical Engineering/ Electrical Engineering/ Computer Science/ Instrumentation Engineering/ Electronics Engineering/ Electrical & Electronics Engineering/ Electronics & Communication Engineering with at least 3 years of relevant experience. **Desirable: a)** Experience of software programming, operating knowledge of Linux, biomedical devices instrument operational experience.
06 (b)	**Chemical Engineering 1 (EWS)**	**Essential:** First Class BE/BTech in Chemical Engineering from a recognized University/ Institution with at least 3 years of relevant experience **Desirable:** Experience of handling various high end research equipments like XRD,Raman spectroscopy,SAXS,HPLC,PIV etc.

	06 (c)	**Computer Center** **1 (OBC)**	**Essential:** First Class BE/BTech/MCA/MSc in Computer Science/IT/Electronics with at least 3 years of hands-on experience on network/web/system/cloud administration/architect security/ERP/HPC/ Data center activities.
	06 (d)	**Materials Science and Metallurgical Engineering** **1 (UR)**	**Essential: a)** First Class BE/ BTech/ MCA or equivalent with at least 3 years of relevant experience **and b)** Certification in any one of LPIC-2/LPIC-3/LFCS/LFCE/ OCA/ RHCE/ GCUX/ CompTIA Linux. **Desirable: a)** knowledge and experience of Linux operating systems (RHEL/CentOS/Fedora) and Windows servers, workload Management Systems-SLURM, Torque, OpenPBS, distributed and parallel file systems - NFS, PVFS, Lustre, Networking and Security - management of InfiniBand/ gigabit switches; **b)** Knowledge of HPC server hardware including but not limited to HP, Dell, SuperMicro and Lenovo architectures, Cluster Health Monitoring; **c)** Knowledge of C, C++, MPI, Shell scripting, Awk, Python; **d)** Installation, Maintenance and troubleshooting of open-source / commercial software; **e)** Website management - HTML, CSS, PHP, MySQL, JavaScript.

07	**Junior Engineer (Electrical) – 02 (01- SC; 01- OBC)**
	Essential: **a)** First class BE/B.Tech in Electrical Engineering/ Electrical and Electronics Engineering/ Electronics and Communication Engineering from a recognized University/Institution **and b)** with at least 03 years of relevant experience. The experience shall be in any Central/State government organizations/ Central PSU/ State PSU/Central PWD/State PWD/ State/Central Engineering departments/Central or State Govt. undertakings/Central Govt. Autonomous Bodies/Institutions/ Private firms of National and International repute. **Desirable: a)** Knowledge of drafting software like Auto CAD, and latest Construction Management or other relevant software **b)** Should have computer literacy and experience of working with computer office applications.

08	**Physical Training Instructor – 02 (01- OBC; 01- UR)**
	Essential: a) Bachelor's Degree in any discipline from a recognized university/institute with at least 55% marks or equivalent grade/CGPA along with Bachelor degree in Physical Education (BPEd) or Sports Science or its equivalent qualification with at least 55% marks **or** 3 or 4 year Bachelor's degree in Physical Education with at least 55% marks or equivalent grade/CGPA **and b)** at least 2 years of full time coaching experience in a recognized university/Institute, **OR** **a)** Master's Degree (full time) in Physical Education/ Sports Science with at least 55% marks or equivalent grade/CGPA **and b)** at least 1 year of full time coaching experience in a recognized university/Institute. **Desirable: a)** Coaching experience in Cricket/ Badminton/ Tennis/ Table Tennis/Gymnasium, **b)** Representation at State or National Level in Cricket/ Badminton/ Tennis/ Table Tennis/ Gymnasium, (weightlifting etc.), **and c)** At least one year of work experience in Govt. Autonomous Bodies or University or College. **Note:** Medal winners in National and State level games will be given weightage.

09	**Junior Technician**	

Post No.	Department & Vacancies	Essential, desirable qualifications and experience
09 (a)	**Biomedical Engineering 02 (1-SC; 1-OBC)**	**Essential:** First Class BE/B.Tech in Electrical/ Instrumentation/ Electronics/Biomedical Engineering/ Engineering Physics/Photonics **OR** First Class MSc in Electronics/Instrumentation/ Photonics O**R** First-Class Diploma in Instrumentation/Biomedical Engineering with at least 2 years of relevant experience.
09 (b)	**Chemical Engineering 02 (1-EWS; 1-UR)**	**Essential:** First Class BE/BTech in Chemical Engineering **OR** First-Class Diploma in Chemical Engineering with at least 2 years of experience in relevant area.
09 (c)	**Chemistry 01 (UR)**	**Essential:** First Class BSc in Chemistry with at least 2years of experience, particularly, in a chemistry lab/ industry/ lab demonstrator in College/University/Institute/Laboratory etc.
09 (d)	**Civil Supervisor (CMD) 02 (1-EWS; 1-OBC)**	**Essential**: First class BE/B.Tech in Civil Engineering from a recognized University / Institution with at least 01 year of relevant experience **OR** First class Diploma in Civil Engineering with at least 3 years relevant experience. Relevant experience shall mean experience in supervising the civil constructions and in resolving the maintenance issues related to civil/ plumbing/ sewerage systems at building level and bulk services etc., The experience shall be in any state/central government organizations / Central PSU/ State PSU /Central PWD/ State PWD/ State/ Central Engineering departments / Central or State Govt. undertakings/ Central Govt. Autonomous Bodies/Institutions/Private firms of National and International repute.
09 (e)	**Electrical Engineering –2 (01- ST; 01- EWS)**	
09 (e) (i)	**Communications & Signal Processing – 01**	**Essential:** First Class BE/BTech in Electronics & Communication Engineering from a recognized University/ Institution **OR** First-Class MSc in Electronics from a recognized University/Institution **OR** First-Class Diploma in Communications/ Signal Processing from a recognized University/ Institution and knowledge of computer applications with at least 2 years of relevant experience. **Desirable:** Hands on experience with oscilloscopes, signal generators, waveform analyzer, programmable FPGAs, USRPs, and other communications and signal processing hardware.
09 (e) (ii)	**Microelectronics & VLSI - 01**	**Essential:** First Class BE/BTech in Electronics/Electrical Engineering/ Electrical & Electronics Engineering from a recognized University/Institution **OR** First Class MSc in Electronics from a recognized University/ Institution **OR** First-Class Diploma in Electronics/Electrical Engineering/Electrical & Electronics Engineering from a recognized University/ Institution and knowledge of Computer Applications with at least 2 years of relevant experience. **Desirable**: PCB board design, soldering & ESD, High-end chip characterization & instrument handling, Chip characterization knowledge, Scripting knowledge.

10	**Multi Skill Assistant Gr. I**	
Post No.	**Department & Vacancies**	**Essential, desirable qualifications and experience**
10 (a)	General – 05 (1 SC; 4 UR)	**Essential: a)** 10th standard with at least 4 years of experience **OR** 12th standard with at least 2 years of experience **OR** Bachelor's degree with at least 1 year experience, **and b)** experience should be in one or more of – physical maintenance of records, photocopying, sending FAX, diary of receipts and outgoing records/papers, dispatch, delivering dak, **Desirable:** Basic knowledge of MS Word, MS Excel, and setting up Power Point presentation. Applications with higher qualification than the above prescribed will be disqualified.
10 (b)	Electrical 01 (OBC)	**Essential: a)** First Class ITI in Electrician Trade with wireman license or Certificate course from National Skill Development Centre in Electrician trade with wireman license, **and b)** at least 3 years of relevant experience (including 1year full time apprenticeship). **Desirable: b)** Experience in 33KV or 11 KV substations Operation and Maintenance, DG sets operation and Maintenance, Building Electrical Maintenance, Street Lights Maintenance works, LT ACBs Operation, LT cables jointing works, Earthing works, Pump- Motor set connections, Knowledge about Electrical Safety procedures etc.

05. Application Fee Payable:

i)   Rs 500/- (Rs Five hundred rupees only). The candidate applying for more than one post shall pay non-refundable fee of Rs 500/- per each post through <u>SBI Collect mode only</u> selecting **RECRUITMENT FEE – NF-11 from the dropdown.**

ii) Candidates eligible for reservation under Scheduled Castes (SC), Scheduled Tribes (ST), Persons with Disabilities (PwD), EWS and Women candidates are exempted from Fee payment.

06. General instructions:

1.	Candidate must be citizen of India.
2.	Candidates are required to submit ONLINE applications only. Printout of the ONLINE application form is not required to be submitted to the Institute. **OFFLINE applications alone, if submitted, will be summarily rejected.**
3.	Online application can be accessed through the link: https://iith.ac.in/careers/ or https://staff.recruitment.iith.ac.in/ (direct link)
4.	**Please read 'General Instructions' to the candidates on the online application portal carefully.**
5.	Candidates, who wish to be considered against vacancies reserved / to seek age relaxation, must submit requisite valid certificate issued by the Competent Authority along with their online application for the examination/verification, otherwise, their claim for SC/ST/OBC/EWS status will not be entertained and their applications will be considered under General (UR) category. Similarly, the candidates who wish to seek age relaxation under PWD category, must submit requisite valid certificate issued by the competent authority along with their online application for the examination/verification, otherwise their claim will not be considered. **Note:** a) OBC certificate should have been issued on a date within 2 (two) years of the last date of receipt of application as mentioned in the Advertisement. b) The candidates submitting application under EWS category should upload a valid EWS certificate issued in the current financial year
6.	Before submitting the online application, the candidate must ensure that he / she fulfills all the eligibility criteria for the post for which she / he is applying as detailed for the respective post. Candidates will be short-listed for Test/Interview based on the information provided by them in their online applications. If at any subsequent stage, the information provided/claim made by the applicant is found to be false, **his / her candidature will be cancelled at any stage of the recruitment process and if appointed, services will be terminated without any notice or compensation.**
7.	The cut-off date for reckoning Upper Age limit, qualification and Post Qualification Experience is the last date of submission of online application i.e. **19.09.2022**. **Relevant experience gained after the minimum qualifying degree/course will only be taken into consideration. Part-time employment experience will not be considered.**
8.	Exact percentage should be mentioned in percentage of marks column. e.g. 59.9% should NOT be rounded off to 60%.
9.	Calling a candidate for test/interview merely indicates that it is felt that he/she with others may be suitable for the post and conveys no assurance whatsoever that he/she will be recommended or selected or his/her conditions specified in the application will be accepted.
10.	The Institute reserves the right to restrict the number of candidates for written / skill test / interview to a reasonable limit on the basis of qualifications, level and relevance of experience higher than the minimum prescribed in the advertisement and other academic achievements. The Institute also reserves the right of rejecting any or all the applications without assigning any reasons therefore.
11.	Applications will be summarily rejected if not all the relevant certificates (Experience / Caste / Educational/Proof of DOB etc.) are uploaded as per the instructions. **The certificates of work experience shall be in proper format i.e. it should clearly state his/her designation, period of service in the particular organization, nature of work assignment(s) and the pay. The experience letter should be on the organization's letterhead, bear the Date of issue. Pay slips/Office orders/Appointment orders or any other documents shall not be considered as proof of Experience.**
12.	The Institute has a right to decide the mode of screening and testing the applicant for shortlisting and selection. In case of any inadvertent mistake in the process of selection, which may be detected

	at any stage even after the issue of Appointment letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.
13.	**The qualification regarding experience is relaxable at the discretion of the competent authority in the case of candidates belonging to the Scheduled Castes or Scheduled Tribes or Persons with benchmark disability, if at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them**.
14.	In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final. Interim correspondence will not be entertained and replied to.
15.	All the candidates shall produce self-attested copies of all the certificates (educational/caste/experience) along with originals for verification at the time of interview / written test/skill test. **No Travelling Allowance (TA) shall be paid to the candidates for attending the trade test/skill test/written test/ proficiency test.**
16.	Candidates working under Central / State Govt. / Public Sector Undertakings / Autonomous Bodies/ Universities should produce 'No Objection Certificate (NOC)' at the time of interview / written test/ skill test / certificate verification **without which the Candidate will not be allowed for interview/ written test/ skill test.**
17.	The Institute reserves the right not to fill up any or all advertised posts; cancel the advertisement in whole or in part without assigning any reason. The decision of the Institute in this regard shall be final. **The Institute strives to have a workforce, which reflects gender balance, and women candidates are encouraged to apply**. Decision of the Institute in all matters relating to the eligibility of the candidate, skill/written test and selection shall be final and binding on all the candidates. No correspondence or personal inquiries shall be entertained.
18.	Application forms incomplete in any way or not having required educational / experience certificates / without prescribed application fee or the latest photograph is liable to be rejected without intimation. The submitted photograph must be taken within the last one month.
19.	Educational qualifications prescribed in this advertisement must have been obtained from a recognized Board/Council/University/Institute.
20.	First Class degree/post graduate degree/diploma means and implies 60% marks or an equivalent CGPA in a grade point scale, wherever grading system is followed.
21.	Wherever 55% of the marks is specified, an equivalent CGPA in a grade point scale, is also accepted.
22.	BE/BTech should be of 4 years duration, Diploma must be of 3 years duration.
23.	'Years of Experience' wherever prescribed is the minimum years of experience required and candidates with longer years of experience may apply.
24.	'Relevant experience' means experience related to the area of the post advertised. Screening Committee will determine relevancy of experience and its decision will be final.
25.	Any legal dispute arising out of the advertisement may be challenged in the high court of Telangana.
26.	Candidates are advised to fill their correct and active e-mail addresses and mobile number in the online application, as correspondence shall be made by the Institute through e-mail only.
27.	All information/corrigendum related to this advertisement/updates on recruitment shall be posted only on Institute's website. The candidates are advised to check the Institute's website on regular basis.
28.	Last date of closing of online application is **19.09.2022, 05.00 PM IST**

Sd/
Registrar

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

OTHER BACKWARD CLASSES (OBC) CERTIFICATE

This is to certify that Shri/Smt./Kum. _____Son / Daughter of Shri / Smt._____of   Village/Town _____

District / Division _____ in the _____ State belongs to the_____ Community which is recognized as a backward class under the Govt. of India, Ministry of Social Justice and Empowerment's resolution nos:

1. Resolution No. 12011/68/93- BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No.186 dated 13/09/93.
2. Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
3. Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
4. Resolution No. 12011/96/94-BCC dated 09/03/96.
5. Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
6. Resolution No. 12011/13/97-BCC dated 03/12/97.
7. Resolution No. 12011/99/94-BCC dated 11/12/97.
8. Resolution No. 12011/68/98-BCC dated 27/10/99.
9. Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
10. Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71dated 04/04/2000.
11. Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No.210 dated 21/09/2000.
12. Resolution No. 12015/9/2000-BCC dated 06/09/2001.
13. Resolution No. 12011/1/2001-BCC dated 19/06/2003.
14. Resolution No. 12011/4/2002-BCC dated 13/01/2004.
15. Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No.210 dated 16/01/2006.

Shri/Smt./Kum. _____and his/her family ordinarily reside(s) in the_____ District / Division of _____ State. This is also to certify that he / she does not belong to the Persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93, which is modified vide OM No. 36033/3/2004 Estt. (Res.) dated 09/03/2004 and O.M. No. 36033/3/2004-Estt.(Res) dated 14/10/2008, again further modified vide O.M No. 36036/2/2013-Estt.(Res) dated 30/05/2014.

Dated: **District Magistrate / Competent Authority**

Seal

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Smt./Kumari _____ son/daughter of_____ of village/town_____ _____in District/Division _____ in the State/ Union Territory _____ belongs to the _____ community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____dated_____*.

Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in the_____District/Division of the_____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93 – Estt. (SCT) dated 08.09.1993**.

District Magistrate
Deputy Commissioner etc.

Dated:

Seal

*-The Authority issuing the certificate may be have to mention the details of Resolution of Government of India, in which the caste of the Candidate is mentioned as OBC.

**-As amended from time to time.

Note: - The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act., 1950

Note:
1) **The applicant should submit his/her OBC certificate in any one of the prescribed Pro-forma under Annexure-A or Annexure-B.**
2) **OBC certificate should have been issued on a date within two (2) years of the last date of receipt of application as mentioned in the Advertisement.**
3) **The certificate, if submitted in any other format will be summarily rejected and his/her candidature will be considered against the Unreserved category subject to satisfying the prescribed criteria under Unreserved category.**

FORM OF CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____   **Date: _____**

VALID FOR THE YEAR_____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____ Village/ Street _____ Post Office_____ District _____in the State /Union Territory _____ Pin Code _____whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of the his/her 'family'** is below Rs.8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***:

I.   5 acres of agricultural land and above;
II.   Residential flat of 1000 sq.ft. and above;
III.   Residential plot of 100 sq. yards and above in notified municipalities;
IV.   Residential plot of 200 sq.yards and above in areas other than the notified municipalities.

Shri/Smt./Kumari _____ belongs to the caste_____ which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

> Recent Passport size
>
> attested photograph of
>
> the applicant

Signature with seal of Office:

Name:

Designation:

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2:The term 'Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of IS years

***Note 3: The property held by a "Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Note:
 1) **The candidates submitting application under EWS category should upload a valid EWS certificate issued for the current financial year (FY 2021-22).**
 2) **The certificate, if submitted in any other format or not issued in the current financial year will be summarily rejected and his/her candidature will be considered against the Unreserved category subject to satisfying the prescribed criteria under Unreserved category.**

PROFORMA FOR NO OBJECTION CERTIFICATE

<u>(Please submit the following certificate from your present employer on the Official letterhead)</u>

It is certified that Shri/Smt./Kumari_____ is currently employed in our Organization/Institute in the position of_____ with effect from_____ and drawing salary of Rs._____ in the Pay Level_____.

We have no objection to his/her applying for the position of _____ at the Indian Institute of Technology Hyderabad.

This is also to certify that no vigilance case or disciplinary case is pending or contemplated against Shri./Smt./Kumari._____

In case he/she is selected for the applied post at IIT Hyderabad, he/she will be relieved of his/her current position and allowed to join IIT Hyderabad within a period of_____ months.

Date:

                                          Signature:

                                          Name of the Issuing Authority:

                                          Designation:

                                          Seal

> **Note:**
> **Candidates working under Central / State Govt. / Public Sector Undertakings / Autonomous Bodies/ Universities should produce 'No Objection Certificate (NOC)' at the time of interview / written test/ skill test / certificate verification without which the Candidate will not be allowed for interview/ written test/ skill test.**

MODEL PROFORMA FOR EXPERIENCE CERTIFICATE

SHOULD BE ON ORGNAIZATION'S LETTER HEAD

Date………..

This is to certify that Shri/Smt./Kumari_____ was/is an employee of this Organization/Institute/Department/Ministry and duties performed by him/her during   the period(s) are as under:

Name of post held	From dd/mm/yyyy	To dd/mm/ yyyy	Total period dd/mm/yyyy	Nature of Appointment- Permanent, Regular, Temporary, Part-time, Contract, Guest, Honorary etc.	Department/ Cadre / Field of experience
(1)	(2)	(3)	(4)	(5)	(6)

Pay Level (if applicable) and last salary drawn	Worked at supervisory level/middle management level/head of Branch		Duties performed/experience gained in brief in each post (please give details, if need be, in an attached sheet) (in case of Medical posts, please mention field of specialization)
(7)	(8)		(9)

It is certified that the above facts and figures are true and based on service records available in our organization/Institution/Department/Ministry.

Signature:

Name of the Issuing Authority:

Designation:

Seal

Advertisement No. IITH/2022/Rec/NF/12 dated 01.10.2022

Indian Institute of Technology Hyderabad invites applications from among the eligible officials of the Central Govt. organizations/State Govt. organizations/Central Autonomous bodies/Govt. Research establishments/Universities/Govt. organizations of high repute for filling up the following post on deputation basis for a period of two (2) years and extendable to one (1) more year subject to the requirement of the Institute.

Post No.	Name of the Post	Pay Level and Pay	Age Limit	No. of Vacancies
01	Deputy Registrar	12: 78800 - 209200	50	01

The selected candidate(s) on deputation may be considered for absorption based on review of the performance and requirement of the Institute subject to satisfying the rules and regulations.

Eligibility Criteria:

Official under the Central Govt. organizations/State Govt. organizations/Central Autonomous bodies/Govt. Research establishments/Universities/Govt. organizations of high repute
- a)
  - i) Holding analogous posts **OR**
  - ii) With at least three (3) years service in the Pay Level-11(pre-revised PB-3: GP 6600) as Assistant Registrar (SS) or its equivalent position **OR**
  - iii) With at least eight (08) years service in the Pay Level-10(pre-revised PB-3: GP 5400) or eight years in Pay Level-10 & 11 combined as Assistant Registrar or its equivalent position.
- **and**
- b) Possessing Master degree from a recognized University with at least 55% of marks or its equivalent grade where the grading system is in place.
- c) Possessing knowledge of Academics/HR/Establishment/Finance/Procurement/R&D/ Administrative matters.

The applicant shall submit his/her application through online portal and printout of the online application enclosing copies of all the essential documents (educational & experience, certificate by the employer etc.) and **APARs** of last five years shall be sent to the Institute through proper channel within the stipulated time period.

The last date for **receipt of online application is 31.10.2022**. The last date for **receipt of Physical copy of application along with enclosures is 10.11.2022.**

Sd/
Registrar

01. General Instructions:

1	Applicant must be citizen of India.
2	Applicants are required to submit ONLINE application. Online mode of applications can be accessed through the link: https://iith.ac.in/careers/. The last date of receipt of online application is 31.10.2022.
3	Please read 'General Instructions' to the candidates **on the online application portal carefully**.
4	Before submitting the online application, the candidate must ensure that he / she fulfills all the eligibility criteria for the post for which she / he is applying as detailed. Candidates will be short-listed for Interview based on the information provided by them in their online applications. If at any subsequent stage, the information provided/claim made by the applicant is found to be false**, his / her candidature will be cancelled at any stage of the recruitment process and if appointed, services will be terminated without any notice or compensation.** **Please note that the candidate applying for the post on deputation basis should hold a post on permanent basis.** **Since the deputation refers to deployment of a person outside the normal field, candidature of Staff of this Institute shall not be considered for the post.**
5	The cut-off date for reckoning Upper Age limit, qualification and Post Qualification Experience is the last date of submission of online application i.e. 31.10.2022
6	Exact percentage should be mentioned in percentage of marks column. e.g. 54.9% should NOT be rounded off to 55%.
7	Applicants should upload '**Certificate by the Employer'**, given as Annexure-I, at the time of submitting his/her online application from their employer **without which the Candidate shall not be considered for shortlisting.**
8	Calling a candidate for interview merely indicates that it is felt that he/she with others may be suitable for the post and conveys no assurance whatsoever that he/she shall be recommended or selected or his/her conditions specified in the application shall be accepted.
9	The Institute reserves the right to restrict the number of candidates for interview to a reasonable limit on the basis of qualifications, level and relevance of experience higher than the minimum prescribed in the advertisement and other academic achievements. The Institute also reserves the right of rejecting any or all the applications without assigning any reasons therefore.
10	Applications shall be summarily rejected if it is incomplete and all the relevant certificates (Experience certificates / Educational certificates/Proof of DOB/Certificate by the Employer etc.) are not uploaded as per the instructions. The certificates of work experience should be in proper format i.e. it should clearly state his/her designation, period of service in the particular organization, nature of work assignment(s) and the pay. The experience letter should be on the organization's letterhead, bear the Date of issue, Name and Designation of the issuing authority along with their Signature and Stamp. Pay slips/Office orders/Appointment orders or any other documents shall not be considered as proof of experience.
11	The Institute has a right to decide the mode of screening and testing the applicant for shortlisting and selection. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of Appointment letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.
12	Candidates are advised to fill their correct and active e-mail addresses and mobile number in the online application, as correspondence shall be made by the Institute through e-mail only.
13	In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final. Interim correspondence will not be entertained and replied to.
14	All the candidates shall produce self-attested copies of all the certificates (educational/caste/experience) along with originals for verification at the time of interview.
15	The Institute reserves the right not to fill up any or all advertised posts; cancel the advertisement in whole or in part without assigning any reason. The decision of the Institute in this regard shall be final. **The Institute strives to have a workforce, which reflects gender balance, and women candidates are encouraged to apply**.

16	Educational qualifications prescribed in this advertisement must have been obtained from a recognized Board/Council/University/Institute.
17	Any legal dispute arising out of the advertisement may be challenged in the high court of Telangana.
18	All information/corrigendum related to this advertisement/updates on recruitment shall be posted only on Institute's website. The candidates are advised to check the Institute's website on regular basis.
19	Interviews for the post tentatively scheduled on 30 Nov 2022.
20	**The printout of online application enclosing copies of all the essential documents (educational & experience etc.), Certificate by the Employer, and APARs of last five years** shall be sent through the proper channel and should reach the below address on or before 10.11.2022. The envelope should be superscribed with the "Post applied for Deputy Registrar on deputation basis" **The Registrar** **Indian Institute of Technology Hyderabad** **Room No. 222A, Academic Block-A** **Kandi, Sangareddy, Telangana** **Pin: 502284**

Sd/
Registrar

CERTIFICATE BY THE EMPLOYER

i) Certified that Mr/Ms._____ holds a permanent post of _____ under the _____ since_____.

ii) The Integrity of Mr./Ms._____ is beyond doubt.

iii) His/Her level of pay/scale of pay is _____ since _____. At present, he/she is drawing basic pay of _____ & DA_____% of his basic pay.

iv) This Office has No Objection in case the application of Mr./Ms._____ is considered for appointment on deputation for the post of Deputy Registrar at IIT Hyderabad.

v) It is certified that Mr./Ms._____ shall be relieved in a month in case of his/her selection to the post he/she applied for.

   OR

   It is certified that Mr./Ms._____ shall be relieved in _____ month(s) in case of his/her selection to the post he/she applied for.

vi) No vigilance or disciplinary case is pending or contemplated against the official concerned during his/her service in this Organization/Institute.

vii) **APARs/ACRs of the concerned Official for the last five years shall be sent along with the physical copy of application through this Office/proper channel**.

Date:
Place:

Signature
Head of the Office/Department/
Institute with official seal